

## Agenda: Rehabilitation Review Panel

Date: **July 8, 2021**

Time: 1 to 3 p.m.

Location: Via Webex

**Panelist (board, council, or task force member or alternate and speakers):** Registration is not required; join from your panelist invitation. To ensure your ability to connect, attempt to login at least five minutes before the start of the meeting. If you are unable to connect, email Gretchen Longbehn at [gretchen.longbehn@state.mn.us](mailto:gretchen.longbehn@state.mn.us) for assistance.

### Attendees:

- To participate by computing device, registration is required. Register at <https://minnesota.webex.com/minnesota/onstage/g.php?MTID=e6149fbde447a2e1545e988e7ef9e6f67> or visit the Rehabilitation Review Panel's (RRP) webpage at [www.dli.mn.gov/about-department/boards-and-councils/rehabilitation-review-panel](http://www.dli.mn.gov/about-department/boards-and-councils/rehabilitation-review-panel) for registration, Webex attendee instructions and meeting materials.
- To participate by telephone, call 415-655-0003 or 855-282-6330 and enter the access code – 187 637 2184.

## Call to order and roll call – Chairman Duane Butorac

- Roll call by executive secretary

## Remote meeting statement

Thank you for joining this remote meeting via Webex. As the panel chairman, I have determined today's meeting is via the Webex platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12."

- Everyone who is present on this Webex event can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed and Webex instructions are posted on the RRP webpage (see link above).
- Journal of votes: Per Minnesota Statutes 13D.01, subdivision 4, the vote of each member will be recorded in a journal available to the public.

## Participant functions – raise your hand before speaking

- If you would like to speak, click on "Participants" and then click on the hand icon; click it again to remove the signal.

## DLI staff members, panel members and presenters (panelists)

- All are able to mute and unmute their microphones.
- If you wish to speak, click the hand icon. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note that use of headphones may impact your microphone.

## Members of the public (attendees)

- All are able to hear everything but can speak **only** if public input is requested or during an open forum, at which time the host will unmute your microphone.

## Meeting minutes, agenda – Chairman Duane Butorac

- Approval of April 1, 2021 meeting minutes
- Approval of July 8, 2021 meeting agenda

## Commissioner's update – Commissioner Roslyn Robertson

- Safety announcements
  - Status of St. Paul office first-floor renovations – Phase II
  - Oct. RRP meeting at DLI
- Legislative and department updates
  - Anita Hess is the new RRP executive secretary
- Alternate panel opening: chiropractor/health care provider/rehabilitation provider

## Agenda items

1. Minnesota Department of Employment and Economic Development (DEED) RETAIN \$19.5 million grant review – Pam Carlson, Department of Labor and Industry (DLI) Office of Workers' Compensation Ombudsman; Lensa Idossa, DEED; Dr. Laura Breeher, Mayo Clinic; and Samantha Westphal, Mayo Clinic
2. Qualified rehabilitation consultant (QRC) registrations and plan filings review – Brian Zaidman, DLI Research and Statistics
3. Work Comp Campus update – Roslyn Robertson, DLI commissioner
4. Annual chair and vice chair election – Butorac and panel
5. Decision about RRP meeting dates – Butorac and panel
6. Agenda items for next meeting – Butorac and panel

## Adjournment – Butorac and panel

### Next meeting dates

The next meeting is Oct. 7, followed by Jan. 6, 2022. **Proposed future meeting dates are April 7, July 7 and Oct. 6, 2022, and Jan. 5, 2023.** If you have questions, contact Anita Hess at 651-284-5567 or [anita.hess@state.mn.us](mailto:anita.hess@state.mn.us).

### Green meetings statement

The Minnesota Department of Labor and Industry, with the Rehabilitation Review Panel, is committed to producing environmentally sound meetings with the goal of zero-waste and low-impact gatherings. In part, this includes reducing paper waste through electronic notifications, online presentations and double-sided copying whenever paper is necessary. Panel members and the public are encouraged to use electronic or create paper copies of the documents that are sent in advance.