

Manufactured Home Advisory Committee

The Minnesota Building Codes and Standards Division, Manufactured Home Advisory Committee shall have at a maximum seventeen (17) active voting members when all open positions are filled. Open positions to the committee shall not be considered as an active voting member until the position is filled.

Quorum

A simple majority of the active voting members of the MHAC shall constitute a quorum for conducting business at a meeting. If a quorum is not present, actions shall only be taken subject to subsequent confirmation by letter ballot or recorded vote at a future meeting.

Vote

For letter ballots (*letter ballot may include hard copy or electronic*) each active voting member shall be required to one of the following positions:

- **Affirmative**
- **Affirmative, with comment**
- **Negative, with reason** (*the reasons for a negative vote shall be given and if possible should include specific wording or actions that resolve the objection*)
- **Abstain, with reasons** (*abstain will be considered a no vote*)

Actions requiring approval by two-thirds of active voting members

The following actions by the MHAC require a letter ballot or an equivalent recorded vote with approval of two-thirds of the active voting members.

- **Approval of a proposed addition/change/elimination to Minnesota manufactured home sales or installation laws or rules.**
- **Approval of proposed Federal manufactured home installation standards and program.**
- **Approval of proposed Federal manufactured home dispute resolution program.**