

DATE: December 12, 2011

FROM: Dave Krings, Chair 1311 Committee

TO: 1311 Committee, Chris Meier, Colleen Chirhart

SUBJECT: Agenda for December 16th- 1311 Committee Meeting

- 1) Introductions
- 2) Committee Purpose and Procedure, Colleen Chirhart
- 3) Brief History of MN State Building Conservation Code
- 4) Distribute 2012 International Existing Building Code and Discuss General Format
- 5) Provide Code Changes Proposed By Chair and Co-Chair
- 6) Identify Chapters That Will Be Deleted
- 7) Schedule Next Meeting and Discuss Agenda

FIRST MEETING REMINDER:

Date: December 16, 2011

Time: 8:30 am to 10:30 am

Location: Department of Labor and Industry 443 Lafayette Road North-St. Paul, MN

Parking: Visitor parking stalls are located in front of the building and at the NW corner of the lot. You will need your car license plate number when you sign in at the front desk.

Minnesota Department of Labor and Industry 1311 Code Adoption
Minutes.

Meeting: 12/16/11

Time: 8:30 am – 10:30 am.

Location: MDLI. Washington Room.

Attendance:

Members:

Present:

David Krings	DLI
Christopher Meier	DLI
Paul Nahurski	BOMA
Kevin McGinty	SFMD
Greg Karow	AMBO
Mary A. Heideman	MHS
Dave Macdonald	MN SEA
Dave Leighly	AIA
Dave Phillips	AIA Minnesota

Absent:

Tim Manz	AMBO
John Kerwin	

Alternates:

Jon Nisja	MSFMD
Richard Regnier	AMBO
Greg Johnson	AMBO
Gene Abbott	AMBO

Interested Parties:

Gerhard Guth	CCAC
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Meeting called to order:

Chair: David Krings.

- 1) Introductions.
- 2) Committee Purpose and Procedure: Colleen Chirhart.
Colleen presented a folder to members, alternate members and interested parties with the following information:
 - a) Preliminary target dates for 2012 Model Code Adoption Cycle.
 - b) Technical Advisory Committee Membership policy.
 - c) The role of the advisory committee.
 - d) Advisory Committee Comment Form.
 - i. Must be submitted electronically.

- e) DLI rulemaking information.
 - i. <http://www.dli.mn.gov/RulemakingCCL.asp>
 - f) Revisor of Statutes contact information;
 - i. <https://www.revisor.mn.gov/>
 - g) **NOTE: The information within this packet is very important to having a fluid committee!**
- 3) **Committee members to review for next meeting.**
- a) **Chapter 1 through 4.**
- 4) Discussion.
- a) The new format for this code cycle is;
 - i. Review the document internally.
 - ii. Submit outline to committee members for review.
 - iii. Committee members submit comments and or changes at the next meeting.
 - iv. Have consensus.
 - v. Submit to Colleen for posting.
 - vi. NOTE: Once the documents are posted, we do not want to be altering.
- 5) Dave Phillips: asked about submittals and changes being accepted through correspondence without having a meeting to accept changes.
- a) Response: Colleen Chirhart stated that we are applicable to open meeting laws and that this could be illegal if we did not follow protocol.
- 6) Greg Johnson: wanted clarification regarding alternates and there input during meetings.
- a) David Krings clarified if the alternate is representing the primary member; there input would be under that premise.
- 7) David Krings: Discussed the formalities of the committee and the importance of maintaining the time frame that is within Colleen's handouts. Dave presented the portion of the 2012 IEBC that are definitively being altered or removed. Chapter 1 is going to be replaced with MSC 1300. When we receive the document from the 1300 committee, it will be presented to the 1311 committee for review. Dave also noted that pages 79 to the end of the book will not be part of the new 1311 code language.
- 8) Meetings.
- a) Next Meeting.
 - b) **1-5-12.**
 - c) **Thursday.**
 - d) **Time: 8:30 am – 10:30 am.**
- 9) **Meeting adjourned.**