

**Construction Codes Advisory Council
September 15, 2011
Minutes**

Members:

Bill Freitag
Billy Hoskins *for John McConnell*
Bob Bastianelli
Bob Dahm
Brian Brehm *for Robert Jewell*
Bruce Hutchins
Gerhard Guth
Kathe Ostrom
Kevin White
Larry Stevens
Mark Brunner
Ross Noak
Scott McLellan
Tom Downs

Members Absent:

Jim Gander
Kent Warden
Luke Stemmer
Pete Parris

Staff:

A/C Looman
Carey Demaris
Herman Hauglid
John Rajkowski
Steven Hernick

Visitors:

Patrick Hynes
Pam Perry
Carl Crimmins

Call to Order

This meeting was called to order at 1:05 p.m. by Scott McLellan. Housekeeping announcements were made. It was mentioned those interested in receiving emails to inform Carey at the end of meeting.

Introductions

Committee members, visitors, and DLI staff introduced themselves, roll call was taken and a quorum was declared.

Approval of Minutes

Ostrom made a motion to approve the June 16, 2011 minutes, seconded by Freitag. Vote unanimous, the motion carried

Department Report

- a) On-line Licensing - McLellan stated this program in on track for implementation on October 1, 2011. This will benefit both industry members as well as the Department. The program offers the capability of applying for

and renewing licenses on-line, automating entry of continuing education, and new search capabilities which will all expedite the process. Assistant Commissioner Looman stated the department issues 81 different classes of licenses and almost 110,000 licenses per year. Certifications and registrations are included in these numbers. Although the license numbers will change, they will be cross-referenced in the system. It was also mentioned that you will still be able to complete the licensing process via the paper process.

- b) On-line Permitting - McLellan advised that on-line permitting for the electrical industry is now in test-mode with 300 licensed electrical contractors. This program will be available to the remaining electrical contracting industry within the next few weeks. On-line permitting should be available for the other industries within the year.

Codes Report

- a) Electrical - The 2011 National Electrical Codes went into effect August 8, 2011.
- b) Plumbing - The 2012 Uniform Plumbing Code Adoption process is currently underway by the Plumbing Board. IAPMO has been providing chapters for comparison for possible amendment.
- c) McLellan also advised the department is looking into adoption of a "Green Building Code". This is in the early stages of review; including legal authority for adopting. This would likely be an option for cities rather than a mandate.
- d) Code adoption timeline update - The Preliminary Planning spread sheet was reviewed. McLellan discussed the timelines and goals for the target dates for the 2012 model code adoption cycle.
- e) Technical Advisory Committee sign-up - After reviewing the timeline, McLellan asked members to consider signing up for an advisory committee for the rulemaking process. Members will attend meetings and review rule drafts. McLellan advised for more information or to sign up, visit website <http://www.dli.mn.gov/RulemakingCCL.asp>

Executive Committee Reports

McLellan reviewed the purpose of the council and explained the purpose of needing technical representation for each code being adopted. McLellan passed around a sign-up sheet for each CCAC member to decide where they would be willing to serve. Each CCAC representative will be notified by the respective advisory committee via-email as to meeting dates, times, and meeting content. Most meetings will be held here at the Department of Labor and Industry. Although attendance at the respective technical advisory committee is optional, it may be helpful at pointing out inconsistencies, clarification, overlap with other

codes, etc. CCAC roles will be received once again at the December 15th meeting. Rule drafts and code books will be distributed when they become available.

New Business

No new business was discussed. It was mentioned the next two meetings will remain as scheduled; December 15, 2011 and March 15, 2011.

Keynote Presentation

Herman Hauglid with CCLDs Certification and Education Division gave a presentation *Significant Changes to Continuing Education Requirements for Department Regulated Industries*. The new continuing education program will be implemented on October 1, 2011 and is governed by Minnesota Statutes 326B.0981 to 326B.099. Essential features of this program are:

- Individuals and organizations sponsoring continuing education courses for credit in the regulated industry must register with the department before offering a course.
- Continuing education courses must be reviewed and approved by the department in advance before any credit will be allowed for the course.
- Sponsors must notify the department at least 30 days before an approved course is offered.
- Sponsors submit rosters of individuals completing individual courses to the department.
- The department logs the continuing education hours completed by each individual whose license, certification, or registration requires continuing education as a pre-condition for renewal.
- Individuals attending courses not approved by the department have the ability to obtain department review and approval of courses on a case-by-case basis.

More information can be found at <http://www.dli.mn.gov/CCLD/CE.asp>

Open Forum

Guth invited council members to the AIA Building Code Committee meeting on October 12, 2011. There will be a speaker from the MEAA Chicago office speaking on Energy Codes.

Adjourn

The meeting adjourned at 2:25 p.m.

Respectfully Submitted,

Carey Demaris

Carey Demaris