

**Board of High Pressure Piping Systems
Meeting Minutes
Thursday, April 10, 2014 – 10 a.m.
Minnesota Room – Department of Labor and Industry
443 Lafayette Road North, St. Paul, MN 55155**

Members Present

Larry Stevens Jr. (Chair)
Bob Bastianelli
Mark Kinca
Mark Geisenhoff
Jim Andrie
Russell Scherber
Vicki Sandberg
David Carlson
Todd Green
Tim Daugherty
Marit Brock

Members Absent

Larry Jordan
Chris Savage

DLI Staff & Visitors

Bill Bierman (DLI)
Suzanne Todnem (DLI)
Lyndy Lutz (DLI)
Jim Lungstrom (DLI)
Roger Thein (St. Paul Pipefitters JATC)
Gary Thaden (MMCA)

I. Call to Order

This meeting was called to order at 10:01 a.m. by Chair Stevens. All members that reapplied to the Board were appointed for another term and Stevens thanked them for their continued service. Larry Jordan did not reapply. Housekeeping announcements were made and a quorum was met.

II. Approval of Meeting Agenda

A motion was made by Sandberg, seconded by Scherber, to approve the agenda as presented. The vote was unanimous; the motion carried.

III. Approval of Previous Meeting Minutes

A motion was made by Geisenhoff, seconded by Bastianelli, to approve the January 9, 2014 HPPS Board meeting minutes with the following additions/revisions noted below. The vote was unanimous; the motion carried.

- ✓ Phil Raines (ABC) added under DLI Staff & Visitors
- ✓ VII. Board Discussion, item #2

B31.1 – Currently 2007 with 2012 published

Mark Kinca stated that there is a reference to ASME B31.1 2007 and Sub-Committee No. 4 proposed it be moved to 2012.

A motion was made by Daugherty, seconded by Scherber, to approve recommendations by Sub-Committee No. 4. *Geisenhoff voted against*; the majority voted ruled and the motion carried.

IV. Regular Business

- A.** Minnesota High Pressure Piping Code – no discussion
- B.** Licensing – no discussion
- C.** Continuing Education – no discussion

IV. Special Business

No special business.

V. Complaints

Nothing brought forth.

VI. Open Forum

Nothing brought forth.

VII. Board Discussion

Vicki Sandberg thanked the department for the successful Construction Industry Conference that was held on February 6, 2014. She attended and found the Conference to be very informative.

Bill Bierman provided an update – Chair Stevens filed the Governor’s Preliminary Form to enable rule proposals to move forward and it was approved. The first step starts with the publication of the Request for Comments, which starts a comment period of at least 60 days, in which people can send in their comments. After the 60-day period, the Board can move forward with the main part of the rulemaking process and publish a Dual Notice, a SONAR, an intent to adopt, and then asking the Governor’s office for final approval. The Board has already granted authority to the Chair to publish the Request for Comments.

Todd Green provided an update – HPPS permit totals are trending upwards, construction is up. HPPS has three different types of permits:

- 1) Blanket permits – for maintenance type work for small projects throughout the course of a year (January to end of December).
- 2) Standard permits – where the cost of the project is known and the fees are paid up front.
- 3) Time and materials permits – where the fees and costs are unknown for a single project.

Full fiscal year totals for items 1 & 2 above:

FY 2012: 442 total permits – 99 blanket permits, 270 standard permits, 73 time and materials permits (July 1 through June 30).

FY 2013: 459 total permits – 124 blanket permits, 244 standard permits, 91 time and materials permits

FY 2014 (to date): 373 total permits – 105 blanket permits, 177 standard permits, 91 time and materials permits. The revenue stream for this year, compared to the same period last year, is up 44%; projects are much larger.

Green provided an update on eTRAKiT – HPPS is running at or above 75%. A new version of eTRAKiT should be available by June 1, 2014. The new version will be easier for Contractors and will include a dashboard for all of their active projects. In addition to online plan review Green noted that by summer 2014 every type of permit provided by DLI should be available electronically.

VIII. Announcements

A. Next Regularly Scheduled Meetings

1. Thursday, July 10, 2014 at 10:00 am – Minnesota Room, DLI
2. Thursday, October 9, 2014 at 10:00 am – Minnesota Room, DLI

IX. Adjournment

A motion made by Daughtery, seconded by Bastianelli, to adjourn. The vote was unanimous; the motion carried. The meeting adjourned at 10:22 a.m.

Respectfully Submitted,

Robert Bastianelli

Robert Bastianelli
Secretary