

**Board of High Pressure Piping Systems  
Minutes  
Thursday, August 11, 2011 at 10:00 a.m.**

**Members Present**

Bob Bastianelli  
Chris Savage  
Larry Stevens, Jr.  
Mark Kincs  
Mary Des Jarlais  
Maureen Hanson  
Therese Larson  
Todd Green  
Vicki Sandberg

**Members Absent**

David Carlson  
Jim Andrie  
Larry Jordan  
Mark Geisenhoff

**DLI Staff & Visitors**

Asst. Commissioner Looman  
Bill Bierman  
Carey Demaris  
Gary Robertson  
Phil Raines

**Call to Order**

This meeting was called to order at 10:05 a.m. by Chair Larry Stevens, Jr. Housekeeping announcements were given. Introductions were made and attendance was taken, a quorum was met.

**Approval of Meeting Agenda**

A motion was made by Bastianelli, seconded by Hanson to approve today's agenda as presented. The vote was unanimous and the motion carried.

**Approval of Previous Meeting Minutes**

A motion made by Hanson, seconded by Larson to approve the April 14, 2011 minutes as presented. The vote was unanimous and motion carried.

**Regular Business**

- a. Minnesota High Pressure Piping Code – *None*.
- b. Licensing – *None*.
- c. Continuing Education – *None*.

**Special Business**

- a. Bill Bierman, attorney for the Department, proposed an amendment to the bylaws regarding timing of "annual meeting". He referred to the handout, page 2 of the bylaws;
  - Article V. Meetings (Clause C) – Annual Meeting is amended to read as follows:  
***The annual meeting of the board shall be the first meeting of each state fiscal year.*** He stated in order to amend the bylaw a voice vote was needed with a membership majority. A motion to approve the amendment was made by Bastianelli, seconded by Sandberg. The vote was unanimous, the motion passed.

- b. Election of Officers: The meeting was turned over to Todd Green, Commissioner's Designee for election.
- **Chair** – Bastianelli nominated Larry Stevens, Jr. There were no other nominations. Majority vote unanimous, Stevens was re-elected as Chair.
  - **Vice-Chair** – Stevens nominated Sandberg. There were no other nominations. Majority vote unanimous, Sandberg was re-elected as Vice-Chair.
  - **Secretary** – Larson nominated Bastianelli. There were no other nominations. Majority vote unanimous, Bastianelli was re-elected as Secretary

The meeting was turned back over to the re-elected Chair Stevens.

### **New Business**

Gary Robertson, MNOSHA Compliance Training Officer gave a presentation, *Minnesota Workplace Hazards*. This presentation consisted of photographs depicting a variety of hazards found throughout Minnesota. He reviewed such hazards as residential fall protection, arc flash, ventilation, trench protection, sanitation, heat exposure, machine guarding, and confined space. There was much discussion how to identify these hazards as well as how to correct them.

### **Complaints**

Nothing brought forth.

### **Open Forum**

Nothing brought forth.

### **Board Discussion**

Stevens advised members of the next regularly scheduled meetings which are:

- Thursday, October 13, 2011 at 10:00 a.m. – Minnesota Room, DLI
- Thursday, January 12, 2012 at 10:00 a.m. – Minnesota Room, DLI
- Thursday, April 12, 2012 at 10:00 a.m. – Minnesota Room, DLI

The remaining 2012 schedule will be presented at the October 13, 2011 meeting.

### **Adjournment**

A motion was made by Sandberg, seconded by Bastianelli to adjourn. The vote was unanimous, motion carried and the meeting adjourned at 10:50 a.m.

Respectfully Submitted,

*Robert Bastianelli*

Robert Bastianelli, Secretary