

Executive Committee of the Plumbing Board
Meeting Minutes
July 19, 2016 at 8 a.m.

Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Members

Grant Edwards – Vice Chair
John Parizek – Chair
Phil Sterner – Secretary
Cathy Tran (Commissioner’s designee - temp)

DLI Staff & Visitors

Suzanne Todnem (Gen. Counsel, DLI)
Lyndy Lutz (DLI)
Lori Herzog (DLI)
Jim Peterson (DLI)
Scott Eggen (Plumbing Board member)
Henry Gretsfeld (Plumbing Board member)
Jim Kittelson (Plumbing Board member)
Scott Thompson (MN Plumbing Training)
Fonda Thompson (MN Plumbing Training)

Members Absent

Jim Lungstrom

I. Call to Order

The meeting was called to order by Chair Parizek at 8:43 a.m. and he noted that Cathy Tran would serve as the temporary Commissioner’s Designee during Jim Lungstrom’s absence. Roll call was taken by Secretary Sterner and a quorum was declared. Introductions and housekeeping announcements were made.

II. Approval of Meeting agenda

A motion was made by Edwards, seconded by Sterner, to approve the agenda as presented. The vote was unanimous; the motion carried.

III. Approval of Previous Meeting Minutes

A motion was made by Sterner, seconded by Edwards, to approve the April 19, 2016, minutes as presented. The vote was unanimous; the motion carried.

IV. Regular Business

Nothing to report

V. Special Business

A. Department Updates

Tran said that the plumbing review program was currently experiencing a 6 week backlog.

B. Complaints

None

C. Chair Updates

Attended ASSE in Birmingham, Alabama – sent a letter to Lungstrom notifying the state, and to all ASSE schools in the state, and they will not be scheduling any more conversion classes. Will need to upgrade by end of the year or they will have to take full 40 and 20 hour courses. Individuals have had two licensing cycles to get backflow

ASSE certifications completed. ASSE is forming a working group trying to develop water conditioning professional installer license.

D. Plumbing Board Agenda Review (Annual Meeting)

1) Officer Elections/Board Vacancies

2) Committees and Committee Appointments

Parizek noted that a member would be appointed to the Construction Codes Advisory Council (CCAC) and the position is currently held by Jim Kittelson. Jim's term expires December 31, 2016 and a member and alternate would be appointed today.

Parizek made modifications to the Plumbing Board agenda as noted below:

VI. Special Business

E) *Rule Updates*

F) Ongoing Litigation Updates would then become item F).

VI. Correspondence

Parizek said he notified Mr. Merchlewitz (RFA submitted in May 2016) to pursue through IAPMO and request alternates.

VII. Open Forum

None

VIII. Discussion

Parizek discussed MN Statute 326B.435 Subd. 4 regarding members' absences from special and regular board meetings. He said it isn't clear as to whether the statutes apply to both special and regular meetings. A letter is sent after 2 missed consecutive meetings and a member could be removed by the Governor if a 3rd consecutive meeting is missed. He said we may want to change the Bylaws at our October meeting.

Tran discussed housekeeping items and the current Request for Comments.

IX. Announcements

Next regularly scheduled meetings – 8:00 a.m., Minnesota Room, DLI

- a. October 18, 2016
- b. January 17, 2017
- c. April 18, 2017
- d. July 18, 2017
- e. October 17, 2017

X. Adjournment

A motion was made by Edwards, seconded by Sterner, to adjourn the meeting at 9:15 a.m.

Respectfully submitted,

Phillip Sterner

Phil Sterner, Secretary