# 2024 BOT Municipal Grant 2nd Offering

# Exhibit C: Risk Assessment - Performance Capacity

**Instructions:** Please respond to these performance capacity questions as required by [16B.981 Subd. 2 (1)](https://www.revisor.mn.gov/statutes/cite/16B.981): *the potential grantee's history of performing duties similar to those required by the grant, whether the grant requires the potential grantee to perform services at a significantly increased scale, and whether the grant will require significant changes to the operation of the potential grantee's organization.*

Provide, in the following sections, the information needed to perform a risk assessment and as part of the response to this grant request for proposal (RFP).

1. Please describe your history of performing the work that will be funded by the grant:
   * This includes describing your organization’s current staffing for the department that will administrate the grant.
   * Current budget for the department that will administrate the grant. (Attach Exhibit A.)
   * Your administrative capacity to successfully conduct and administer grant programming.
   * Your fiscal capacity to successfully conduct and administer grant programming.
2. Have you been awarded or have an active grant from the Minnesota Department of Labor and Industry (DLI) in the past five years? This includes the BOT grant and all other DLI grants.

If yes, provide grant names and dates.

1. Has your organization previously received grant funding from other sources (not DLI) for which you performed work similar to the BOT grant in the last five years?

If yes, list the grant names, granting agency or organization and dates.

1. Have there been recent changes in your organization’s leadership or financial management systems.