

Construction Codes and Licensing – Building Plan Review

PLAN REVIEW POLICY

General Use

Background:

Pursuant to Minnesota Statute 326B.107 Subdivision 1, “...the commissioner shall administer and enforce the State Building Code as a municipality with respect to public buildings and state licensed facilities in the state.” The Construction Codes and Licensing Division (CCLD) is, therefore, charged with administering the State Building Code for these types of buildings. Minnesota State Building Code MR 1300.0110 Subp. 1 authorizes the building official, and thus CCLD, to “...render interpretations of the code and adopt policies and procedures in order to clarify its application.”

Purpose:

Plan Review Policies are to provide clarity and direction regarding specific applications of certain code provisions that cannot be clearly interpreted from the text of the code alone. These will usually be issues that surface frequently and significant in nature.

Applicability:

These Policies are applicable to those Public Building and State Licensed Facility projects defined by MN Statute 326B.103 either reviewed directly by CCLD or otherwise delegated to another municipality for building code administration in accordance with MN Statute 326B.107. The subject matter of the Policies will usually be limited to issues related to Public Buildings and State Licensed Facilities.

Format:

The Policy Number and date including latest revision dates, will be stated in Policy Heading. A section entitled “Background” providing the reason and rationale for the Policy will follow. Finally, the actual Policy will be stated, with attachments if necessary.

Use:

This coversheet shall be attached to every Policy or Policies distributed from the CCLD by any method.