

Notice of Compliance Form

-Rental (OBSERVABLE) Minnesota Statute 327.32

This notice must be completed and signed by the renter(s) and the lessor(s) of the used manufactured home described in the contract agreement and on the bottom of this notice before the renter(s) occupy a used manufactured home constructed after June 14, 1976.

Manufactured Home Installation System Seal Number: _____

Lessor's Name(s): _____

Renter's Name(s): _____

This notice must be completed, each inspection item initialed by the responsible party, and the document signed by both the renter(s) and the lessor(s).

No.	Description	Action Items
	Interior Inspection Items:	
1.	Smoke alarms are installed and operational in accordance with the Code of Federal Regulations, Title 24, section 3280.209, or are installed in each bedroom and outside of bedrooms in the vicinity of bedroom doors. The center of smoke detectors shall be located within 12 inches of the ceiling. Alarms are less than 10 years old. Manufacture date is printed on the back of smoke alarms.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
2.	Carbon monoxide alarms or carbon monoxide detectors are approved, operational and are installed within 10 feet of each room lawfully used for sleeping purposes.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
3.	An egress window is provided in every bedroom and shall be openable with a net clear opening of not less than 20 inches wide and 24 inches high, five square feet in area, with the bottom of window openings no more than 36 inches above the floor. Locks, latches, operating handles, tabs, or other operational devices are located not more than 54 inches above the finished floor.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
5.	Electrical distribution panels are installed with required breakers or fuses, with all unused openings covered with manufactured blank covers. Fuses or circuit breakers have been checked by hand for tightness and not found to be loose. Panel is readily accessible and located where storage will not be placed in front of the panel.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
6.	The electrical switches, receptacles, fixtures, and devices are firmly attached, function according to the generally accepted purpose, and show no signs of damage.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____

No.	Description	Action Items
8.	Stoves, ovens, built-in microwaves, ranges, refrigerators, and freezers are in working order.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
9.	Electric range and clothes dryer have electrical plugs with four prongs.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
10.	All plumbing fixtures are observed to be installed with compliant traps.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
11.	All plumbing fixtures are in a workable condition. Plumbing vents are observed on the roof. Running a large volume of water through a plumbing fixture does not cause noise of siphoning (gurgling) in other fixtures.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
16.	Exposed Drain waste piping is in working condition providing positive drainage with no visible leaks and no obvious delays in drainage.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
19	The domestic water heater is connected and in working order producing hot water, is listed for manufactured home use under the Code of Federal Regulations, Title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
20.	The water heater is equipped with an approved listed pressure relief valve to provide temperature and pressure relief and relief piping extends through the floor to the underfloor area.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
21.	The water heater enclosure is completed with an interior finish of gypsum board or vinyl coated gypsum board panels.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
22.	The fuel fired water heater venting systems are in a safe and operable condition. The chimney stack or flue vents to the outside. There is a gypsum or metal collar where the flue vent penetrates the ceiling having a gap around the vent not greater than 1/8 inch.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____

No.	Description	Action Items
23.	The furnace is connected and in working order producing warm air when on, has a functioning thermostat, and is listed for manufactured home use under the Code of Federal Regulations, title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
24.	The furnace enclosure is completed with an interior finish of gypsum board or vinyl coated gypsum board panels.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
25.	All ducts are usable, visible ducts are not in a collapsed condition and are supported by 1 ½" banding straps not greater than 10 feet on center and not greater than 4 feet from transitions, with all visible exterior and interior joints and furnace connections mechanically secure and sealed.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
26.	For fuel fired furnaces, chimneys or flue vents extend to the outside. Fuel fired furnaces are provided with a gypsum or metal collar at the flue vent penetration of the ceiling with a gap not more than 1/8 inch.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
27.	The above-finished-floor fuel gas supply piping is not bent or kinked so as to obstruct the flow of fuel gas or leak at fuel fired furnaces, water heaters, ranges, clothes dryers, and fireplaces.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
29.	Solid fuel burning fireplaces or stoves are listed for use in manufactured homes under the Code of Federal Regulations, title 24, section 3280.709(g), and installed correctly in accordance with the federal regulations, including chimney, doors, hearth, combustion or intake.	Observation: ☐ Not present ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
30.	Kitchen, bath, and laundry exhaust vents are operable where installed.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
33.	There are no soft spots or holes in the floors.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
34.	The home complies with code requirements for snow load and heat zone requirements as indicated by the data plate.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____

No.	Description	Action Items
7.	The used manufactured home has been subjected to an electrical continuity test to assure that all metallic parts are bonded as per code requirements for installation and testing has occurred within 36 months of this contract signing, or Electrical bonding is evident because both of the following items were observed: a. Electrical panel has a bare copper wire or green coated wire connecting the panel itself to a metallic water pipe or grounding rod. b. Under the home, clamps are found on the steel frame of the home with wires attached to them leading to metallic plumbing piping or a grounding rod. [This is a critical life-safety issue and is required at the time of installation. To not pass means that unauthorized electrical alterations have been done creating a safety hazard.]	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
12.	Water piping is not observed to be bent or kinked so as to retard or obstruct the flow of the water supply. Water supply flow is not apparently impeded at any plumbing fixtures.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
Under Home Inspection Items:		
13.	Water supply piping is connected to the manufactured home's water supply connection and to the site's water service supply.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
14.	Exposed under-floor water supply piping is supported without sags or dips. Shut off valve at water meter is functional, completely shuts off the water when closed, and allows water to flow freely when open.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
15.	Exposed under-floor water supply piping is protected from freezing. Piping is insulated with no exposed piping. Skirting around the home perimeter is complete and without gaps.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
17	Exposed underfloor drain waste piping is connected to the manufactured home's drain waste outlet or outlets and to the site's utility.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
18	Exposed under-floor drain waste piping is supported and is sloped to drain at approximately 1/8 inch per foot without sags or dips.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____

No.	Description	Action Items
28.	The under-floor fuel gas supply piping is connected to the manufactured home's fuel gas supply connection and to the site's fuel gas service supply piping in accordance with code requirements at the time the gas piping was installed.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
31.	The exterior underfloor membrane and in-floor insulation are intact. All missing insulation is replaced and any rips, tears, cracks or gaps are tightly sealed to prevent rodent or insect intrusion.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
Exterior Inspection Items:		
4.	Exterior doors, including sliding glass exterior doors are operational and provide access to grade. Where stairs are provided to gain access to grade, homes installed after February 17, 1987 shall be provided with stair treads not less than 10 inches in depth and risers not greater than 7 ¼ inches in height and homes that pre-date February 17, 1987 shall have original stairs with treads not less than 9 inches in depth and risers not greater than 8 ¼ inches in height. Stairs with more than three risers are provided with a handrail. Exterior stairs serving as means of shall have treads that are level from side to side and shall not slope more than 1/8" in 10 inches from front to back. The first step out from the house shall either be not greater than ½ inch below the interior floor elevation or shall match the riser height of the next riser below the top tread.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
32.	Exterior roof and wall surfaces are in good condition and prevent rain water from entering into roof and wall systems by having sealed joints, intact finish surfaces, and flashings to divert rainwater from openings. Verify that there are no indications of water staining or water damage, missing shingles, cracks or gaps.	Observation: ☐ Complies Verification: ☐ Renter _____ ☐ Lessor _____
Correction activities require construction permits from the local building official or from the State of Minnesota and inspections are required to verify compliance of corrections. The parties to this agreement have initialed all required sections and agree by their signature that all necessary corrections to the home described below have been made prior to the signing of the lease agreement and occupancy of the building. The state of Minnesota or a local building official has the authority to inspect the home in the manner described in Minnesota Statutes, section 327.33, prior to or after occupancy to ensure compliance was properly executed as provided under the Manufactured Home Building Code.		

Signature of the Home Renter(s)

Signature	Date	Signature	Date
Printed name as appears on the Contract Agreement		Printed name as appears on the Contract Agreement	

Signature of the Home Lessor(s)

Signature	Date	Signature	Date
Printed name & license number, if applicable		Printed name & license number, if applicable	
Address of lessor(s)			

Home Information

Street address of home	City, State, Zip Code
Name of home manufacturer	Model of home and year constructed
Serial Number	Installation Label Number

Notice of Compliance Form

-Rentals

Minnesota Statute 327.32

This notice must be completed and signed by the renter(s) and the lessor(s) of the used manufactured home described in the contract agreement and on the bottom of this notice before renter occupancy of a used manufactured home constructed after June 14, 1976.

Manufactured Home Installation System Seal Number: _____

Lessor's Name(s): _____

Renter's Name(s): _____

No.	Description	Action Items
Life Safety Requirements:		
1.	Electric range and clothes dryer must have the required four-conductor cords and plugs. For the purpose of complying with the requirements of section 327.06, a licensed retailer or limited dealer shall retain at least one copy of the form required under this subdivision.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
2.	Solid fuel-burning fireplaces or stoves must be listed for use in manufactured homes, Code of Federal Regulations, title 24, section 3280.709(g), and installed correctly in accordance with their listing or standards (i.e., chimney, doors, hearth, combustipon, or intake, etc., Code of federal Regulations, title 24, section 3280.709(g).)	☐ Complies ☐ Correction Required Observation: ☐ Buyer _____ ☐ Seller _____
3.	Gas water heaters and furnaces must be listed fomanufactured home use, Code of Federal Regulations, title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly, in accordance with their listing or standards.	Verification: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
4.	Smoke alarms are installed and operational in accordance with the Code of Federal Regulations, Title 24, section 3280.209.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
5.	Carbon monoxide alarms or carbon monoxide detectors that are approved and operational are required to be installed within ten feet of each room lawfully used for sleeping purposes.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
6.	Egress windows are required in every bedroom with at least one operable window with a net clear opening of 20 inches wide and 24 inches high, five square feet in area, with the bottom of windows opening no more than 36 inches above the floor. Locks, latches, operating handles, tabs, or other operational devices shall not be located more than 54 inches above the finished floor.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____

No.	Description	Action Items
7.	The furnace compartment of the home is required to have interior finish with a flame spread rating not exceeding 25, as specified in the 1976 United States Department of Housing and Urban Development Code governing manufactured housing construction.	Observation:
		☐ Complies
		☐ Correction Required
		Verification:
8.	The water heater enclosure in this home is required to have interior finish with a flame spread rating not exceeding 25, as specified in the 1976 United States Department of Housing and Urban Development Code governing manufactured housing construction.	☐ Buyer _____
		☐ Seller _____
		Observation:
		☐ Complies
9.	The home complies with the snowload and heat zone requirements for the state of Minnesota as indicated by the data plate	☐ Correction Required
		Verification:
		☐ Buyer _____
		☐ Seller _____

Correction activities require construction permits from the local building official or from the State of Minnesota and inspections are required to verify compliance of corrections.

The parties to this agreement have initialed all required sections and agree that any necessary corrections have been made prior to occupancy of the home by the renter(s) described below as listed in the contract agreement. The state of Minnesota or a local building official has the authority to inspect the home in the manner described in Minnesota Statutes, section [327.33](#), to ensure compliance was properly executed.

Signature of the Home Renter(s)

Signature	Date	Signature	Date
Printed name as appears on the Contract Agreement		Printed name as appears on the Contract Agreement	

Signature of the Lessor(s)

Signature	Date	Signature	Date
Printed name & license number, if applicable		Printed name & license number, if applicable	

Home Information

Street address of home at time of sale		City, State, Zip Code	
Name of home manufacturer		Model of home and year constructed	
Serial Number		Installation Label Number	

Notice of Compliance Form

-Sales

Minnesota Statute 327.32

This notice must be completed and signed by the purchaser(s) and the seller(s) of the used manufactured home described in the purchase agreement and on the bottom of this notice before the parties transfer ownership of a used manufactured home constructed after June 14, 1976.

Manufactured Home Installation System Seal Number: _____

Seller's Name(s): _____

Buyer's Name(s): _____

No.	Description	Action Items
Life Safety Requirements:		
1.	Electric range and clothes dryer must have the required four-conductor cords and plugs. For the purpose of complying with the requirements of section 327.06, a licensed retailer or limited dealer shall retain at least one copy of the form required under this subdivision.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
2.	Solid fuel-burning fireplaces or stoves must be listed for use in manufactured homes, Code of Federal Regulations, title 24, section 3280.709(g), and installed correctly in accordance with their listing or standards (i.e., chimney, doors, hearth, combustipon, or intake, etc., Code of federal Regulations, title 24, section 3280.709(g).)	☐ Complies ☐ Correction Required Observation: ☐ Buyer _____ ☐ Seller _____
3.	Gas water heaters and furnaces must be listed fomanufactured home use, Code of Federal Regulations, title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly, in accordance with their listing or standards.	Verification: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
4.	Smoke alarms are installed and operational in accordance with the Code of Federal Regulations, Title 24, section 3280.209.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
5.	Carbon monoxide alarms or carbon monoxide detectors that are approved and operational are required to be installed within ten feet of each room lawfully used for sleeping purposes.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____
6.	Egress windows are required in every bedroom with at least one operable window with a net clear opening of 20 inches wide and 24 inches high, five square feet in area, with the bottom of windows opening no more than 36 inches above the floor. Locks, latches, operating handles, tabs, or other operational devices shall not be located more than 54 inches above the finished floor.	Observation: ☐ Complies ☐ Correction Required Verification: ☐ Buyer _____ ☐ Seller _____

No.	Description	Action Items
7.	The furnace compartment of the home is required to have interior finish with a flame spread rating not exceeding 25, as specified in the 1976 United States Department of Housing and Urban Development Code governing manufactured housing construction.	Observation:
		☐ Complies
		☐ Correction Required
		Verification:
8.	The water heater enclosure in this home is required to have interior finish with a flame spread rating not exceeding 25, as specified in the 1976 United States Department of Housing and Urban Development Code governing manufactured housing construction.	☐ Buyer _____
		☐ Seller _____
		Observation:
		☐ Complies
9.	The home complies with the snowload and heat zone requirements for the state of Minnesota as indicated by the data plate	☐ Correction Required
		Verification:
		☐ Buyer _____
		☐ Seller _____

Correction activities require construction permits from the local building official or from the State of Minnesota and inspections are required to verify compliance of corrections.

The parties to this agreement have initialed all required sections and agree by their signature to complete any necessary corrections prior to the sale or transfer of ownership of the home described below as listed in the purchase agreement. The state of Minnesota or a local building official has the authority to inspect the home in the manner described in Minnesota Statutes, section [327.33](#), to ensure compliance was properly executed.

Signature of the Home Purchaser(s)

Signature	Date	Signature	Date
Printed name as appears on the Purchase Agreement		Printed name as appears on the Purchase Agreement	

Signature of the Home Seller(s)

Signature	Date	Signature	Date
Printed name & license number, if applicable		Printed name & license number, if applicable	

Home Information

Street address of home at time of sale		City, State, Zip Code	
Name of home manufacturer		Model of home and year constructed	
Serial Number		Installation Label Number	