

# Meeting Minutes: Apprenticeship Advisory Board

Approved minutes can be viewed at: <https://www.dli.mn.gov/about-department/boards-and-councils/apprenticeship-advisory-board>.

Date: January 16, 2024  
Time: 1:30 p.m. – 3:00 p.m.  
Minutes prepared by: Grace Ouellette  
Location: Minnesota Department of Labor & Industry  
443 Lafayette Road N  
St. Paul, MN 55155

## Attendance

### Members Present:

Don Mullin, Chair  
Mary Berg  
Erin Larsen  
Norma Miller  
Dienna Sabol  
Sophie Thaden  
Melissa Stachovich  
Tim Sturdivant  
Sara T. Paul

### Attendees:

Tom Aasheim  
Dean Mills  
Meghana Schroff  
Jennifer Freeburg  
Neil Stiller  
Jon Boesche  
Tim Garcia  
Becky Brink  
Ruth Taylor  
Erin Young  
Darcus Mitchell  
Josiah Moore  
Daniel Gillis  
Betsy Adamson  
Megan Fink  
Jennifer Freeburg  
Josiah Moore  
Tim Garcia  
Daniel Gillis  
Randall B. Ohm

### Attendees (cont.)

Megan Fink  
Ed Cox  
Nick Judge  
Chris DeLaForest  
Kimberly Johnson  
Nick Judge  
Lyla Brown  
Carrie L. Pagel  
Amy Johnson  
Andy G. Galles  
Rebecca Grundhoefer  
Brian Gray  
Mike Lovich  
Becky Brink  
Shannon Fiecke  
Paul Nikstad  
Leslie Philmon  
Jeremy Parker  
Grace Ouellette

## **1. The meeting was called to order by Don Mullin at 1:30 p.m.**

- Welcome-Chair
- Erin Larsen took roll call-Chair directed the record reflect those members in attendance.
- New member Sara Paul was introduced.

## **2. Approval of Proposed Agenda**

A motion was made, seconded, and carried to approve the January 16, 2024, Apprenticeship Advisory Board Meeting Agenda.

## **3. Approval of December 13, 2023, Board Minutes**

A motion was made, seconded, and carried to approve the December 13, 2023, board minutes.

## **4. Board Member Updates**

- Board members provided updates on current apprenticeship-related initiatives they are involved in.
- Initiatives related to creating apprenticeship opportunities in the high schools and connecting prospective apprentices with Building Strong Communities.
- Applications for the pipe trades programs in Minneapolis were open and the Cement Masons and Plasterers hosted 17 third years students at their training facility.
- MREA is hosting more hands on-training for apprentices including and postsecondary institutions and difficulties around federal apprenticeship programs within the postal service were noted.

## **5. Child Care Aware of Minnesota Ratio Review**

Erin Young, Child Care Aware of Minnesota

- Childcare Aware of Minnesota requested a program-specific ratio per Minn. Stat. Ch 178, Subd 5(3) for their early childhood education apprenticeship program.
- Request was made to change the ratio from 1:1, then 3:1 to 1:2 apprentices.

## **6. Board Discussion**

- A motion was made, seconded, and moved to approve the 1 journeyworker to 2 apprentices program-specific ratio.

## 7. National Proposed Rule Making

Adam Case Office of General Counsel, Minnesota Department of Labor and Industry

- US DOL submitted national proposed rule making (NPRM) to the federal register on January 16, 2024 with an intended publication date of January 17, 2024.
- NPRM will be open for a 60-day public comment period.
- Key changes included updating definitions, eliminating SAA's ability to determine occupational suitability, expanding the qualifications of trainers and providers of instruction, and changing the deregistration process.

## 8. Apprenticeship Minnesota Program Updates

Erin Larsen Director of Apprenticeship, Department of Labor, and Industry

- Provided update on current apprenticeship data, including active apprentices, demographics of apprentices, registrations and completions.
- Provided update on federal MNSAEF grant activities and upcoming LEAP grant RFP

## 9. Board Discussion

A motion was made, seconded, and carried to approve the Apprenticeship Minnesota report.

## 10. Adjourn

A motion was made, seconded, and moved to adjourn.