

Minnesota Department of Labor and Industry  
Construction Codes and Licensing Division  
Building Plan Review  
443 Lafayette Road N.  
St. Paul, MN 55155  
Phone: 651-284-5857  
[dli.mn.gov](http://dli.mn.gov)

## Permit application

Permit application for:  
(Choose only one)

Building

Fire alarm

Mechanical

Sprinkler

Building plan review number:

## Project information

Project title

Construction valuation

Anticipated start date

Project location (number and street name)

Project city or township (enter only the city or township, not both)

County

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Owner (or state agency if applicable)

Contact person

Phone

Email

Address

City

State

ZIP code

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Design firm

Project contact

Phone

Email

Address

City

State

ZIP code

## Project type

(As defined by Minnesota Statutes 326B.103, subd. 11 and subd. 13.)

**Public buildings** – A building and its grounds the cost of which are paid for by the state or state agency regardless of its cost.

**Place of public accommodation** – A facility designed for occupancy by 200 or more people in a non-code adopted municipality.

**Public school district** – A school district building project or charter school building project, the cost of which is \$100,000 or more.

Including high school

K-8 (only)

**State-licensed facility** – A building and its grounds that are licensed by the state as a:

Boarding care

Nursing home

Supervised living facility

Colleges and universities (MNSCU)

Residential hospice

Assisted living/living w/dementia care

Correctional facility

Free-standing outpatient surgical center

Hospital

## Type of work

Class of work is:

New

Alteration

Addition/alteration

Other (specify)

## Applicant information

Permit applicant is:

Owner

Contractor

Designer

Other (specify)

Applicant name

Phone

Email

Address

City

State

ZIP code

**Applicant:** *I completed the information on this application and acknowledge that this is not a building permit. Work will be performed in accordance with the conditions of the permit, the approved plans and specifications and the Minnesota State Building Code. Work will not begin until the building permit has been issued by this office.*

Applicant name (print)

Applicant signature

Date

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## Calculated permit fees (by applicant)

Visit [dli.mn.gov](http://dli.mn.gov) for correct calculation of the required surcharge and mechanical permit fee.

Check (enclosed)

Invoice to state agency

Note: Invoicing is only available to state agencies, and you must provide your 10-character customer number and sequence number below:

Customer number:

Customer sequence number:

Permit fee:

Surcharge fee:

Total fee:

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### For office use only

Date	Amount of check
Invoice number	Check number
Returned check	Permit number

This material can be made available in different forms. To request, call 651-284-5857.