

## Meeting Minutes: Construction Codes Advisory Council

Date: July 17, 2025

Time: 9:00 a.m.

Location: DLI, 443 Lafayette Rd. N., St. Paul, MN 55155 | WebEx | Phone

### Members

1. Karl Abrahamson
2. Scott Anderson
3. Lori Bauer (WebEx)
4. Mark Brunner
5. Chris Ferguson (WebEx)
6. Arne Grant
7. Barry Greive (WebEx)
8. Tom Jenson
9. Stephen Kartak
10. David Kegler
11. Russ Landry
12. Greg Metz – Chair
13. Dan McConnell
14. Mike Paradise (WebEx)
15. Mara Peterson
16. William Pim (WebEx)
17. Reed Sprung
18. Brian Stemwedel
19. Desiree Weigel
20. Mark Worms

### Members Absent

None

### Staff & Visitors

Kate Perushek – Deputy Commissioner  
Jeff Lebowski – Atty for CCAC, DLI  
Lyndy Logan – DLI  
Daniel Becker – DLI (WebEx)  
Todd Green – DLI  
Alexis Johnson – DLI (WebEx)  
Brian Karpen – DLI

### Staff & Visitors continued...

Dan Kelsey – DLI  
Tim Manz – DLI (WebEx)  
Britt McAdamis – DLI  
Ken McGurran – DLI (WebEx)  
Josiah Moore – DLI (WebEx)  
Krystina Nickila – DLI (WebEx)  
Chad Payment – DLI (WebEx)  
Sean O’Neil – DLI  
Wendy Rannenberg – DLI  
Ryan Rehn – DLI  
Chris Rosival – DLI  
Steve Shold – DLI  
Don Sivigny – DLI  
Amanda Spuckler – DLI  
Erik Zercher – DLI  
Jessica Archer – Target (WebEx)  
Anusha Burte – CEE  
Sam Caven – Dabbert Homes (WebEx)  
Dori Dufresne – U of M (WebEx)  
Nick Erickson – Housing First MN  
Eric Fowler – Fresh Energy (WebEx)  
Ross Glad – McGough (WebEx)  
Tyler Glewwe – CenterPoint Energy  
Richard Hauffe – ICC (WebEx)  
Joel Lynch – CenterPoint  
Angela Peterson – CEE  
Erin Sherman – RMI (WebEx)  
Joshua Simma – BWBR (WebEx)  
John Swanson – NFSA (WebEx)  
Amanda Swenson – SFM  
Jason Vandever – NAIMA (WebEx)  
Forrest Williams – SFM (WebEx)

### 1. **Call to order**

- A. Chair Metz called the meeting to order at 9:02 a.m.
- B. Ryan Rehn (chair alternate) took roll call and a quorum was established with 20 of 20 members present, in person or remotely. A quorum was maintained throughout the meeting.

C. Announcements/Introductions – Chair Metz

- Everyone present in person and remotely can hear all discussions.
- All votes will be taken by roll call if any member is attending remotely.
- All handouts discussed and WebEx instructions are posted on the [Council's website](#).
- **New members:**
  - Brian Stemwedel, Certified Building Official (formerly Ubl)
  - Stephen Kartak, Local Units of Government (formerly Marie-Alves)
  - Desiree Weigel, Board of Electricity representative (formerly Duane Hendricks)
- **Reappointed members:**
  - Lori Bauer, Heating and Ventilation Industry
  - Mara Peterson, Building Accessibility
  - Russ Landry, Energy Conservation Industry

D. WebEx instructions/procedures were read aloud.

2. **Approval of meeting agenda**

A motion was made by Landry, seconded by Peterson, to approve the agenda as presented. The roll call vote was unanimous, with 19 votes in favor; the motion carried. (No response from William Pim through WebEx)

3. **Approval of previous minutes**

A motion was made by Kartak, seconded by Stemwedel, to approve the Nov. 21, 2024, meeting minutes as presented. The roll call vote was unanimous, with 20 votes in favor; the motion carried.

4. **Regular business**

Expenses were approved.

5. **Department update**

Deputy Commissioner Perushek thanked the council for its expertise and support in advising DLI. The department had been implementing legislative programs, including new teacher apprenticeships and a mental health initiative for construction workers. She gave special thanks to stakeholders, especially Mark Brunner, for help on the manufactured structures proposal. DLI focused on improving training, continuing education, and licensing exams. She emphasized the value of Technical Advisory Groups in reviewing building code changes, highlighting a recent straw bale construction proposal. She closed by encouraging all code changes to go through expert review and expressed deep appreciation for everyone's contributions.

6. **Division update** (see [presentation](#))

A. CCLD update – Todd Green

7. **Special Business** (see [presentation](#))

A. BOT Grants Program Update – Chair Metz

B. Rulemaking updates from the 2024 code cycle Technical Advisory Groups

a. MN Rules Chapter 1305 (Commercial) Building Code – Britt McAdamis, CCLD

**A motion was made by Kegler, seconded by Grant, to authorize DLI staff to move forward with rulemaking for the Commercial Building Code, Chapter 1305. The roll call vote was unanimous, with 20 votes in favor; the motion carried.**

b. MN Rules Chapter 1305/7511 Building Code/Fire Code Compatibility – Britt McAdamis

c. MN Rules Chapter 1346 Mechanical & Fuel Gas Code + IRC Mechanical – Chris Rosival

**A motion was made by Stemwedel, seconded by Landry, to authorize DLI staff to move forward with rulemaking for the Mechanical and Fuel Gas Code + IRC Mechanical, Chapter 1346. The roll call vote was unanimous, with 20 votes in favor; the motion carried.**

d. Structural Provisions – Snow Load Update – Dan Kelsey

**A motion was made by Grant, seconded by Kartak, to authorize DLI staff to move forward with rulemaking for the Structural Provisions. The roll call vote was unanimous, with 20 votes in favor; the motion carried.**

*The CCAC recessed from 10:15 a.m. to 10:30 a.m.*

- e. MN Rules Chapter 1309 MN Residential Code – Chair Metz
- f. MR 1322 – Residential Energy Code TAG – Steve Shold
- g. MR 1323 – Commercial Energy Code TAG – (adoption of the 2022 ASHRAE 90.1 w/ addenda) – Steve Shold

## **8. New Business – Greg Metz, Chair**

- A. Single Exit Stairway Apartment Study TAG Update
- B. Manufactured Housing TAG: Legislative Policy Modifications  
**A motion was made by Brunner, seconded by Peterson, to approve the Technical Advisory Group (TAG) members and Department of Labor and Industry (DLI) staff, as presented, to convene public meetings to develop revised Notice of Compliance requirements related to the sale and rental of manufactured homes, along with other relevant policy matters. The roll call vote was unanimous, with 19 votes in favor; the motion carried. (No response from William Pim through WebEx)**
- C. MN Rules Chapter 7511 Fire Code TAG  
**A motion was made by Jenson, seconded by Stemwedel, to approve the Technical Advisory Group (TAG) members and Department of Labor and Industry (DLI) staff, as presented, in collaboration with Department of Public Safety (DPS) staff, to convene public meetings to adopt the 2024 International Fire Code and develop proposed amendments to inform the 2027 revision of Minnesota Rule 7511. The roll call vote was unanimous, with 19 votes in favor; the motion carried. (No response from William Pim through WebEx)**
- D. Manufactured Structures: Industrialized Buildings & Modular Construction; State Exclusivity
- E. MN Rules 1301 TAG – Reconvening for BOL Certification qualifications adjustments
- F. DLI/CCLD Policies: State Project Delegations

*Barry Greive and William Pim departed the meeting at 11:30 a.m., resulting in 18 voting members.*

## **9. Open Forum**

None

## **10. Council member discussion**

The next meeting will be tentatively set in November 2025.

## **11. Announcements**

The CCAC meets 1-3 times per year. Meeting notifications are sent one week prior. Please contact [Lyndy.Logan@state.mn.us](mailto:Lyndy.Logan@state.mn.us) if you would like to be added to these notifications.

## **12. Adjournment**

A motion was made by Kegler, seconded by Kartak, to adjourn the meeting at 11:50 a.m. The roll call vote was unanimous, with 18 votes in favor; the motion carried.

Respectfully Submitted,

*Lyndy Logan*

Executive Secretary to the CCAC

## **Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.