

# Meeting Minutes: Executive Committee of the Plumbing Board

Date: July 16, 2019  
Time: 8:30 a.m.  
Minutes by: Lyndy Logan  
Location: Minnesota Room, Department of Labor and Industry  
443 Lafayette Road No., St. Paul, MN 55117-4344

## Members

John Flagg – Vice Chair  
Rick Jacobs – Chair  
Phil Sterner – Secretary  
Cathy Tran – Comm. Designee

## Members Absent

None

## DLI Staff & Visitors

Matt Jobe (Gen. Counsel, DLI)  
Lyndy Logan (DLI)  
Jim Peterson (DLI)  
Brad Jensen (DLI)  
Mike Johnson (J-Berd)  
Megan Henkemeyer (J-Berd)  
David Radziej (Metro PHCC)

### 1. Call to Order

The meeting was called to order by Chair Jacobs at 8:38 a.m. Roll call was taken and a quorum was declared with 3 of 4 members present – Sterner arrived at 8:45 a.m.; therefore 4 of 4 members were present in person. Introductions and housekeeping announcements were made.

### 2. Approval of Meeting Agenda

A motion was made by Flagg, seconded by Tran, to approve the agenda as presented. The vote was unanimous with 3 votes in favor of the motion; the motion carried.

### 3. Approval of Previous Meeting Minutes

A motion was made by Flagg, seconded by Tran, to approve the April 16, 2019, minutes as presented. The vote was unanimous with 3 votes in favor; the motion carried.

Sterner arrived at the meeting at 8:45 a.m. resulting in 4 of 4 members present in person.

### 4. Regular Business

- A. Advise Board Chair on Plumbing Board agenda – Committee advised Chair
- B. Committee matters – None

### 5. Special Business

- A. Department updates – None
- B. Complaints – None
- C. Chair Updates – None

**6. Correspondence**

None

**7. Discussion**

Nothing brought forward

**8. Announcements**

Next regularly scheduled meeting – 8:30 a.m., Minnesota Room, DLI

A. October 15, 2019

**10. Adjournment**

A motion was made by Sterner, seconded by Flagg, to adjourn the meeting at 9:06 a.m. The vote was unanimous with 4 votes in favor; the motion carried.

Respectfully submitted,

*Phil Sterner*

Phil Sterner, Secretary