

Meeting Minutes: Board of High-Pressure Piping Systems

Date: October 30, 2023

Time: 10:00 a.m.

Minutes by: Lyndy Logan

Location: Minnesota Room, DLI, 443 Lafayette Rd. No., St. Paul, MN 55155

Members Present

1. Joseph Abbott
2. Aubrey Archer
3. Todd Green – CO’s Designee
4. Matt Marquis – Secretary
5. Patrick McCullough
6. Steve Plieseis
7. Ronald Staskivige
8. Roger Thein
9. Mark Worms – Chair

DLI Staff & Visitors

Brittany Wysokinski (Board Counsel, DLI)
Lyndy Logan (DLI)
Hannah Mardaus (DLI) – via WebEx
T.J. Peterson (DLI)
Phil Marquis (MMCA)

Members Absent

Kyle Bain – Vice-Chair

Nirmal Jain

Mark Kincs

Jake Pettit

1. Call to Order

- A. Roll call – the meeting was called to order at 10:00 a.m. by Chair Worms and roll call was completed by Secretary Marquis – a quorum was met with 9 of 13 voting members present in person.
- B. Announcements/Introductions
 - All handouts discussed and meeting information are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
 - Everyone present in person and via WebEx can hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
- C. WebEx instructions/procedures were read aloud.

2. Approval of Meeting Agenda

A motion was made by Marquis, seconded by Abbott, to approve the agenda as presented. The vote was unanimous with 9 votes in favor; the motion carried.

3. **Approval of Previous Meeting Minutes**

A motion was made by Thein, seconded by Marquis, to approve the July 13, 2023, regular Board meeting minutes as presented. The vote was unanimous with 9 votes in favor; the motion carried.

4. **Approval of Expense Reports**

Lyndy will submit expense reports to Financial Services for payment.

5. **Regular Business**

A. Licensing and permitting – Todd Green

No update.

B. Licensing and Enforcement update – Sean O’Neil

- O’Neil said that in calendar year 2022 there were approximately 1,500 enforcement investigations, the majority of these were for residential building construction remodeling and roofing. There were 500 investigations that concluded with enforcement action being taken resulting in a license revocation or suspension.
- O’Neil said that in 2015 the Department proposed license fee reductions to the legislature which impacted nearly all CCLD individual and business licenses, registrations, and certifications. These fee reductions were not made permanent, rather the approved legislation included an expiration (sunset) on the fee changes, which occurred on Oct. 1, 2023. When the sunset on the licensee fee reductions became effective, the license fees reverted back to the fee structure that was in place in 2015. The sunset will result in a \$10 increase individual license fee for journeyworkers, \$20 increase for masters, and a \$60 increase for business licenses. The fee changes do not impact registered unlicensed individuals, bond filings, registered employers, or certificate of exemption holders. Licensees will see the fee changes when they seek to obtain or renew a license after Oct. 1, 2023.
- YTD Enforcement Actions can be found on the board’s website at:
<https://www.dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions>

6. **Special Business**

By-laws review

- Green said the board currently holds four regular meetings per year; however, this may not be necessary when rulemaking isn’t in session.
- Wysokinski said a motion could be made by the board to amend the four currently scheduled meetings to only two per year.

A motion was made by Marquis, seconded by Plieseis, to amend the Board’s regular meeting schedule from four times per year to only two meetings per year, January and July. The vote was unanimous with 9 votes in favor; the motion carried.

7. **Complaints**

Nothing brought forth.

8. **Open Forum**

No open forum requests.

9. **Board Discussion**

- Wysokinski said the adopted rule amendments became effective on Oct. 27, 2023.

- Green announced that this would be his last board meeting serving as the Commissioner’s Designee; Green is now serving as the Director of CCLD.
- T.J. Peterson will begin serving as the Commissioner’s designee at the next meeting in January.

10. Announcements

Regular meetings – 10 a.m., twice/year on second Thursday in January and July, at DLI with WebEx/Phone options

- Jan. 11, 2024
- July 11, 2024 (Annual meeting – election of officers)

11. Adjournment

A motion made by Marquis, seconded by Abbott, to adjourn the meeting at 10:26 a.m. The vote was unanimous with 9 votes in favor; the motion carried.

Respectfully Submitted,

Matthew Marquis

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Secretary

Green meeting practices

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