

Rehabilitation Review Panel

Date: Oct. 11, 2018

Time: 1 p.m.

Location: Department of Labor and Industry, Minnesota Room, 443 Lafayette Road N., St. Paul, MN 55155

Call to order and roll call – Chairman Duane Butorac

Past meeting minutes, today's agenda – Chairman Duane Butorac

- Decide: Approval/revision of July 12, 2018, meeting minutes
- Decide: Agenda items for Oct. 11, 2018 meeting

Deputy commissioner's update – Chris Leifeld

- Inform/clarify: Legislative and department updates
- Inform/clarify: Safety announcements
- Inform/clarify: Introduce Ombudsman Pam Carlson
- Inform/clarify: Worker identification (WID) number lookup for attorneys and qualified rehabilitation consultants

Agenda items

- Inform/clarify: Open meeting law review – Ethan Landy, DLI Office of General Counsel
- Inform/clarify: Rehabilitation rulemaking update – Jon Brothen, DLI Compliance, Records and Training
- Inform/clarify: Workers' Compensation Modernization Program update – Brad Morse, DLI WCMP
- Create: Agenda items for next meeting – Butorac and panel

Adjournment – Butorac and panel

Next meeting dates

The next meeting is Jan. 10, 2019, from 1 to 3 p.m. Future meetings are scheduled for April 4, July 11 and Oct. 10, 2019, and Jan. 9, 2020.

The Minnesota Department of Labor and Industry, with the Rehabilitation Review Panel, is committed to producing environmentally sound meetings with the goal of zero-waste and low-impact gatherings. In part, this

includes reducing paper waste through the use of electronic notifications, online presentations and double-sided copying whenever paper is necessary. Panel members and the public are encouraged to bring electronic or paper copies of the documents that are sent in advance.

R.S.V.P. to Patricia Rutz at 651-284-5235 or patricia.rutz@state.mn.us.

Directions and visitor parking information are available at www.dli.mn.gov.

Agenda key

Anticipated interactions to assist panel members with meeting preparation

Debate: Item on the agenda may be contentious or additional time may be required for panel members to express their ideas.

Decide: Panel members need to make a decision today.

Discuss: To be presented in detail for examination or consideration. Panel members may be asked for their recommendation.

Inform/clarify: An opportunity to receive the most recent information or gain additional information about an item. Members may ask questions to increase the panel's knowledge for future panel-related discussions and decisions.

Create: Design an item, project, program, etc. from scratch, which may take more than one meeting to accomplish.

Develop: Take an established idea or item and expand upon or improve it. This may take more than one meeting to accomplish.

Closed meeting: Those who are not Rehabilitation Review Panel members leave the meeting room so panel members may discuss a subject identified on the agenda.

A quorum of at least seven members is required to conduct a meeting.