**2024 BOT** **Municipal Grant 2nd Offering**

# Exhibit A: Grant Program Budget Request and Narrative

|  |  |
| --- | --- |
| **Grant dollar amount requested:** | $Click or tap here to enter text. |

Up to a maximum of $65,000.

**Budget**

See page 5 of the RFP for examples of eligible and ineligible expenses.

|  |  |
| --- | --- |
| **Item** | **Amount** |
| **Trainee expenses** |  |
| Trainee wages | $ Click or tap here to enter text. |  |
| Trainee insurance, benefits and taxes | $ Click or tap here to enter text. |  |
|  |  |
| **Trainee education and certification** | $ Click or tap here to enter text. |
| **Support services** |  |
| limited to 10% of granted amount (up to $6,500) | $ Click or tap here to enter text. |
| **Total projected grant budget -** (cannot exceed $65,000) | **$** Click or tap here to enter text. |  |

**Budget narrative**

Complete the budget narrative by explaining each line item on the budget request. Include calculations to justify the results.

1. **Trainee expenses**

Trainee wages and benefits for the grant program.

* 1. Trainee wages

Click or tap here to enter text.

* 1. Trainee insurance, benefits and related taxes

Click or tap here to enter text.

1. **Trainee education and certification**

Click or tap here to enter text.

1. **Support services** – limited to 10% of granted amount
   1. Books and/or e-codes, training materials

Click or tap here to enter text.

* 1. Personal protection equipment (PPE)

Click or tap here to enter text.

* 1. Equipment, supplies, phone, computer and/or tablet

Click or tap here to enter text.

* 1. other related expenses directly related to the training of your trainee.

Click or tap here to enter text.