# Registered Apprenticeships of Tomorrow’s Clean Economy Grant - Semiconductors

## Organization information

Organization name:

Mailing address:

Contact name, title:

Contact phone:

Contact email:

Organization mission:

Unique Entity Identifier (UEI) Number\*:

\*All organizations applying for federal funding must have a Unique Entity Identifier (UEI). A UEI is a unique twelve-character ID number that is used to track how the federal grant is allocated. Register for or verify a UEI number ([https://sam.gov/content/home](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsam.gov%2Fcontent%2Fhome&data=05%7C02%7CGeorgiana.Amundson%40state.mn.us%7C8c380f43816c49b5b23608dcc2e18626%7Ceb14b04624c445198f26b89c2159828c%7C0%7C0%7C638599521070286254%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=dFDMm1x7Y5g90D1lpxgmU3CF9A4EOaLQwJCPlzddX5Q%3D&reserved=0)).

## Program overview (10 points) (up to 250 words for this section)

Provide a clear summary of your grant goals and outcomes, and the primary activities you will do to achieve them.

## Equity (10 points) (up to 400 words)

1. Describe which focus populations, as described in the request for proposal (RFP), your organization will serve with the grant.
2. Provide information regarding your organization’s experience with and ability to serve the focus populations through methods that are community centered, culturally relevant and accessible.

## Program activities and services (25 points) (up to 600 words)

Explain in detail the work to be performed to achieve the planned grant outcomes, with the focus on the following:

1. For new programs: Development of a registered apprenticeship program in the semiconductor industry;
2. For current registered apprenticeship programs (RAPs): Development of new occupations within a RAP in the semiconductor industry;
3. For all applicants: Recruitment and training of apprentices.

## Workplan (25 points)

Complete the workplan template below for all major activities.

|  |  |  |  |
| --- | --- | --- | --- |
| Timeframe | Major activities | Resources needed | Outcomes |
| **EXAMPLE:**  Nov. 1, 2024 to Dec. 31, 2024 | **EXAMPLE:**  Plan a new registered apprenticeship program (RAP) in the semiconductor industry | **EXAMPLE:**  Staff time for planning, DLI development staff assistance | **EXAMPLE:**  Draft RAP planning worksheet and timeline |
| Nov. 1, 2024 to Dec. 31, 2024 |  |  |  |
| Jan. 1, 2025 to March 31, 2025 |  |  |  |
| Apr. 1, 2025 to June 30, 2025 |  |  |  |

## Outcomes (20 points) (up to 350 words)

## Provide both quantitative and qualitative measures for grant program activities and services. The measures should be sufficient to demonstrate that work was completed in accordance to work plan and grant objectives.

Qualitative:

Quantitative:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Approval of new RAP | Approval of new occupation for existing RAPs | Number of apprentices |
| Nov 1, 2024, to Dec. 31, 2024 |  |  |  |
| Jan. 1, 2025, to March 31, 2025 |  |  |  |
| Apr. 1, 2025, to June 30, 2025 |  |  |  |
| Total |  |  |  |

## **Organizational a**bility (10 points)(up to 600 words)

1. Describe your organization’s prior experience with programs and services similar to those planned in this grant application that demonstrate its ability to successfully deliver grant-funded activities.
2. Describe the qualifications of grant personnel and the roles of staff for programs and services.
3. Describe your organization's administrative and fiscal capacity to manage the grant.
4. Has there been a change in your organization’s CEO or finance officer, or have you changed your financial management system, in the past 12 months? If a change has been made, please explain.

## Budget and budget narrative (required, unscored)

### Projected grant program budget

Complete the table below with your proposed project budget. See the Registered Apprenticeships of Tomorrow’s Clean Economy – Semiconductors Grant Program RFP for information about allowable and unallowable expenses.

|  |  |
| --- | --- |
| Budget line items | Budget dollar amount |
| **Grant-funded personnel** (e.g., salaries, wages, insurance, benefits) | $ |
| **Grant-funded personnel travel** | $ |
| **Supplies, materials and curricula expenses** | $ |
| **Participants support services** | $ |
| **Contract services** | $ |
| **Administrative costs** (cannot exceed 5% of the total projected grant budget) | $ |
| **Total projected budget** | $ |

### Budget narrative information

|  |  |
| --- | --- |
| Budget narrative categories | Detailed description Provide a detailed account of each budget line item listed above for which you are requesting funding (for example, explain the roles and expenditures for personnel, types of training expenses, a breakdown of supports you will provide, etc.) |
| **Grant-funded personnel** | [E.g., Employee wages and benefits directly related to grant program reporting and activities. E.g., staff planning time, instructor time for related instruction, mentor/journeyworker time with apprentices for on-the-job training.]  [For each person provide: name and/or role, hourly rate + est. hourly benefits = total hourly wage x number of hours = per person total $.] |
| **Grant-funded personnel travel** | [E.g., Food and beverages are not included] |
| **Tools, supplies, materials and curricula expenses** | [E.g., Tools, supplies, materials and curricula expenses for developing or upgrading training and instructions] |
| **Participant support services\*** | [E.g., Bus/rail ticket, gas cards, daycare expenses, tools, boots] |
| **Contract services** | [E.g., Vendor services necessary to provide grant program activities and services.] |
| **Administrative costs**  (Cannot exceed 5% of the total projected grant budget) | [E.g., Expenses incurred by grant recipients in support of the day-to-day operations of their organization. These overhead costs are the expenses that are not directly tied to a specific program purpose. Administrative costs may include, but are not limited to administrative oversight, accounting support and facility overhead.] |

Program budgets submitted as part of the grant application are not deemed final until the contract has been signed by all parties.

\*It is the responsibility of grantees to assure that the same support services are not also being paid through other funding sources.

## Application checklist

* Registered Apprenticeships of Tomorrow’s Clean Economy - Semiconductors Grant Application