

## CCAC Legislative Review and Comment Process

### Statutory Charge

[M.S. 326B.07](#) Subd. 2. Duties of council.

The council shall review laws, codes, rules, standards, and licensing requirements relating to building construction and may:

- 1) recommend ways to eliminate inconsistencies, to streamline construction regulation and construction procedures, and to improve procedures within and among jurisdictions;
- 2) review and comment on current and proposed laws and rules to promote coordination and consistency;
- 3) advise agencies on possible changes in rules to make them easier to understand and apply; &
- 4) promote the coordination, within each jurisdiction, of the administration and enforcement of construction codes.

The council shall meet a minimum of four times each year. The council shall report its findings and recommendations to the commissioner. The council shall recommend changes in laws or rules governing building construction. The council shall establish subcommittees to facilitate its work. If the council establishes subcommittees, it shall include in their memberships representation from entities and organizations expressing an interest in membership. The commissioner shall maintain a list of interested entities and organizations.

### CCAC Legislative Review and Comment Process

- a) The CCAC will review legislation related to building construction when (1) legislation is proposed in both House and Senate, (2) at the request of a legislator, or (3) at the request of the Commissioner or Chair of a legislative committee with jurisdiction over building construction.
- b) Meetings will occur as needed but a minimum of four times a year with one scheduled in January and/or one in February. Meeting dates will be sent to bill authors in advance.
- c) The chair will recommend whether a bill or legislative inquiry can be evaluated by council members alone or whether a technical advisory group should be established. Due to the technical nature of most bills, a Technical Advisory Group, (TAG) will usually be necessary.
- d) Appointment of TAG members and their evaluation process will be in accordance with CCAC bylaws.
- e) The Review and Comment process will be summarized in a format that identifies the subject, bill numbers if applicable, proposed bill language, meeting dates, whether a TAG was formed, TAG members, TAG comments and any recommendations, Criteria addressed (see (f) below), and CCAC comments, and any recommendations. Findings and recommendations will be provided to the commissioner, bill authors, and chairs of the relevant committees.
- f) Criteria for the Review and Comment shall include eliminating inconsistencies, streamlining construction regulation, promoting coordination and consistency, making rules easier to understand and apply. Other criteria may be included as requested by a legislator, the commissioner, or chair.
- g) CCAC will not review content under the statutory authority of a board such as for high pressure piping, electrical or plumbing. Legislators seeking review of such proposals may contact the boards directly.