

Administrative and Minnesota Provisions TAG

Meeting Notes

Date: Tuesday, May 14th, 2024

Meeting Location: Hybrid-DLI Isanti Room/WebEx

Call to order: Greg Metz

Attendance:

TAG Members attending: Greg Metz, Paul Swett, Scott Anderson, Arlen Madsen, Mike Swanson, Jerry Backlund, Lonnie Johnson, Tyler Krahn

TAG Members absent:

Guests attending: Brian Hoffman, Daniel Lighfoot, Amanda Spuckler, Jeff Lebowski, Alexis Johnson, Allison Eastham, Nick Erickson, Nathan Bruhn, Chad Payment, Ed Lisinski, Kevin Rolfes, Kyle Hartnett, Matt Peterson, Michael Schultz, Scott McKown, Britt McAdamis, Eric Lacey, Steve Shold, Chris Rosival.

Worksheet and Code Change Proposal Review:

TAG Members reviewed the code change proposals below during June 4th, 2024, meeting.

Minnesota Rules, part 1300.0120. TAG members reviewed a code change proposal to add new subpart 15. The new subpart does not permit a municipality to condition approval of a building permit or certificate of occupancy on any aesthetic or zoning requirements that are not regulated by the Minnesota State Building Code. The TAG member consensus is not to accept the code change proposal because the Minnesota State Building Code doesn't regulate zoning.

Minnesota Rules, part 1300.0160, Fees. TAG members reviewed a code change proposal that modifies this rule part to: clarify building permit fees may only support municipal building department functions, require municipalities to establish an hourly rate for plan review and inspection services, excludes land and other improvements from building permit valuations, allow for challenges to building permit fees, establishes building permits fees based on square footage, revises requirements for master plan review, and modifies requirements for fee refunds. TAG members tabled the proposal to allow for modifications. The revised code change proposal will be presented at the next meeting.

Next Meeting:

Date: June 4, 2024

Time: 1:00 pm

Location: DLI Isanti Room

Meeting Adjourned: 3:00 PM

Prepared by: Paul Swett