

Agenda: 2024 IEBC Technical Advisory Group Meeting #2

Date: Tuesday, April 30, 2024

Time: 9:00 am to 12:00 pm

Location: **In person/WebEx/Phone**

- **In person:** Isanti Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** Registration is required. Click: <https://minnesota.webex.com/weblink/register/r565427c5aca4beddbd497ddd4341fc6e> to register (if joining from a computing device/WebEx Smartphone app)
 - **TAG members (panelists/speakers):** Contact amanda.spuckler@state.mn.us or join meeting as attendee and send email to host
 - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code 2497 914 3694# and webinar password 96877949#
- Visit the Department's website for meeting information and materials:
- [Existing Building Code Technical Advisory Group \(TAG\) | Minnesota Department of Labor and Industry \(mn.gov\)](#)
- Links to the 2020 MCCEB, 2021 and 2024 IEBC
- 2020 MCCEB: [Digital Codes \(iccsafe.org\)](https://iccsafe.org)
- 2021 IEBC: [Digital Codes \(iccsafe.org\)](https://iccsafe.org)
- 2024 IEBC: [Digital Codes \(iccsafe.org\)](https://iccsafe.org)

Call to order

1. TAG/DLI Staff Seating Protocol @ the TAG Meeting Table/IP Seating/and Guest Seating
2. Roll call and TAG member Sign-in sheet (sign-in for TAG members on WebEx)/Establish the quorum.
3. WebEx Instructions/procedures

Participant functions – Raise your hand before speaking.

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (*3 by phone).

DLI staff members, TAG members and presenters (panelists)

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off.

Members of the public (attendees)

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
 - For technical assistance, send the host an email message: amanda.smuckler@state.mn.us
4. Introduce Technical Advisory Group Members (self-introductions) and Recognize Guests and WebEx attendees.
 5. Announcements/House Keeping Concerns.
 6. The Structural TAG will take the lead on code sections that are in regard to structural only. The 1311 TAG will collaborate with the Structural TAG for code sections that include both Structural and Conservation Code items.

Agenda Items

1. Approval of April 16, 2024, Meeting Notes.
2. Old business:
 - Review of some items that are carried forward from the 2024 IEBC worksheet and follow up on items up to line item 74 (item #4-9) of the 2024 worksheet.
 - Review the Worksheet notes to date from the April 16 meeting. Follow-up notes from Mike and other TAG members from the April 16th meeting.
3. New business: Review the 1311/2024 IEBC TAG worksheet. Discuss changes to the 2021 and 2024 International Existing Building Code (IEBC) and associated Minnesota amendments. Review IEBC Chapters 5, 6, and 7. Looking ahead to review Chapter 8 and more to be announced later.
4. TAG member assignments for next meeting.
5. Next Meeting: Tuesday, May 14, 2024 @ 9:00 am – 12:00 pm in the Isanti Room
6. Future Meeting Dates: Tuesday May 14, 2024, Tuesday May 28, 2024, Tuesday June 11, 2024, and Tuesday June 25, 2024. All meetings are on Tuesdays and scheduled from 9:00 am – 12:00 pm in the Isanti Room. Additional meetings (if necessary) will be announced later.
7. Adjourn.

Meeting Location: DLI Isanti Room

Prepared by: Mike Bunnell