

Agenda: Municipal Delegation Technical Advisory Group – meeting 7

Date: Thursday, April 30, 2026

Time: 1 to 3 p.m.

Location: **In person, via Webex and via phone**

- **In person:** Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN
- **Via Webex:**
 - **Attendees** – [click this link to join from a computing device or the Webex smartphone app](#).
 - **TAG members (panelists and speakers)** – email Makenzie Johnson at makenzie.johnson@state.mn.us or join the meeting as an attendee and send email message to the host.
- **Via phone:** Call 855-282-6330, enter access code **2482 810 2131#** and enter webinar password **1234#**.
- [Visit the department's website for meeting information and materials](#).

Call to order

1. Announcements and introduction of existing and new TAG members
2. Webex instructions and procedures
 - **Participant functions – raise your hand before speaking**
 - Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
 - Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (*3 by phone).
 - **DLI staff members, TAG members and presenters (panelists)**
 - All are able to mute and unmute their microphones.
 - Click the hand icon to indicate you wish to speak. If the host or TAG leaders call on you, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off.
 - **Members of the public (attendees)**
 - All are able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
 - For technical assistance, send the host, Makenzie Johnson, an email message at makenzie.johnson@state.mn.us.

Agenda items

- Roll call of TAG members and declaration of quorum
- Review consensus items from the previous meeting
- Discuss minimum qualifications for municipalities to attain a delegation agreement
- Discuss the types of qualified persons (QPs) required for a municipality to receive various tier levels of delegations
- Discuss minimum prerequisite qualifications for qualified person candidates to take various exams
- Discuss maintenance of QP status through continuing education

- The next meeting will not be scheduled until fall 2026 to allow the Department of Labor and Industry to develop preliminary rule language
- Adjournment