

## Agenda: Municipal Delegation Technical Advisory Group- Meeting #2

Date: Thursday, December 4, 2025

Time: 1:00 PM to 3:00 PM

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Registration is required. Click [Here](#) to register (if joining from a computing device/WebEx Smartphone app)
  - **TAG members (panelists/speakers):** Contact [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us) or join meeting as attendee and send email to host
  - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code: **2490 983 1057# webinar password 1234#**
- Visit the Department's website for meeting information and materials:  
<https://www.dli.mn.gov/about-department/boards-and-councils/municipal-delegation-technical-advisory-group-tag>
- **Review of Building Codes:** Reference the [2024 I-Code](#) (developed by the International Code Council - ICC) and the [2020 MN Code](#) (based on the 2018 International Building Code with Minnesota-specific amendments).

## Call to order

1. Announcements/Roll Call/ Determination of Quorum
2. WebEx Instructions/procedures

### **Participant functions – Raise your hand before speaking**

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (\*3 by phone).

### **DLI staff members, TAG members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

### **Members of the public (attendees)**

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- For technical assistance, send the host an email message: [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us).

## **Agenda Items**

1. State Project Registration with DLI/CCLD
2. Fees
3. Delegation Categories & Justifications
4. Qualified individuals & qualification categories
5. Adjourn

**Next Meeting: February 5<sup>th</sup>, 2026, 1 p.m. to 3 p.m.**