

# Agenda: Board of High-Pressure Piping Systems

Date: April 8, 2021

Time: 10:00 a.m.

Location: **WebEx Event**

- **Panelists (Board members/speakers):** Registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**
  - Click [here](#) to Register (if joining from a computing device/WebEx Smartphone App) or visit the Department’s website for registration and attendee instructions at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
- To participate by telephone, at the date and time listed above, call 1-415-655-0003 or 1-855-282-6330 and enter access code: 187 169 5228

## 1. Call to Order – Acting Chair Marquis

- A. Roll call
- B. Announcements – New board members / Introductions
  - **Welcome new members:** Jake Pettit, HPP Journeyworker (Non-metro) and Mark Kincs, Utility Company representative.
  - **Remote Meeting Statement from Acting Chair Marquis:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
  - All votes will be by roll call.
- C. Journal of Votes – Per Minnesota Statutes 13D.01, Subd. 4, the vote of each member will be recorded in a journal made available to the public.
- D. WebEx instructions/procedures
  - **Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found just above the Chat section – click to turn on, click again to turn off.
  - **Board member and speakers (Panelists):**
    - Able to mute and unmute their microphones.

- Click the hand icon to indicate you wish to speak. The Acting Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

**Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**Open Forum or Public Input requested:**

- Click [here](#) to complete an Open Forum form, or visit the Board’s webpage, if you would like to address the Board.
- Click on the hand icon to indicate you would like to speak, send a chat message to the host, or send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Acting Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2. Approval of Meeting Agenda**

**3. Approval of Previous Meeting Minutes**

- A. January 14, 2021 – regular meeting minutes

**4. Approval of Expense Reports**

**5. Regular Business**

- A. Licensing and permitting

**6. Special Business**

- A. Officer nominations and elections  
Election of Officers (Turn meeting over to Green, Commissioner’s Designee)
1. Chair
  2. Vice-Chair
  3. Secretary
- (Turn meeting over to Board Chair)
- B. Ammonia, Steam, and Welding Committee appointments
- C. CCAC member and alternate appointments
- D. Code Publications Update

**7. Complaints**

**8. Open Forum**

If you would like to address the board, please complete the [Open Forum Request Form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least one hour prior to the start of the meeting.

## **9. Board Discussion**

## **10. Announcements**

Next regularly scheduled meetings – 10:00 a.m., Thursday – Location/Remote – TBD

- July 8, 2021 – Annual meeting (officer nominations)
- October 14, 2021

## **11. Adjournment**

### **Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.