

## Agenda: Manufactured Housing Technical Advisory Group- Meeting #1

Date: Wednesday, August 27, 2025

Time: 1:00 PM to 3:00 PM

Location: **In person/WebEx/Phone**

- **In person:** Washington Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Click to join from a computing device/WebEx Smartphone app:  
<https://minnesota.webex.com/minnesota/j.php?MTID=meb2e02e1661c5c7ff2d8714d5e3b66d7>
  - **TAG members (panelists/speakers):** Contact [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us) or join meeting as attendee and send email to host
  - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code: **2496 021 5583#**, **webinar password 1234#**
- Visit the Department's website for meeting information and materials:  
<https://www.dli.mn.gov/about-department/boards-and-councils/manufactured-homes-technical-advisory-group-tag>
- Notice of Compliance requirements found in [Minnesota Statute 327.32, Subd. 1a](#) for the leasing of manufactured homes and used manufactured home sales.

## Call to order

1. Announcements/Introductions
2. WebEx Instructions/procedures

### **Participant functions – Raise your hand before speaking**

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (\*3 by phone).

### **DLI staff members, TAG members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

### **Members of the public (attendees)**

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- For technical assistance, send the host an email message: [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us).

## Agenda Items

1. Introduce Technical Advisory Group Members
2. Open meeting laws overview, and data practices requirements
3. Discuss proposed additions and modifications to Minnesota Statutes, section 327.32, pertaining to the Notice of Compliance criteria for sale and lease of manufactured homes
4. TAG member assignments
5. Next meeting
6. Adjourn

Next Meeting: September 10, 2025, 1 p.m. to 3 p.m.