

# Meeting Minutes: Apprenticeship Advisory Board

**Date:** July 10, 2024

**Minutes Prepared by:** Nou Yang

**Location:** In person in the Minnesota Department of Labor and Industry and online via Microsoft Teams

## Attendance

Members Present:	DLI Staff Present:	Visitors Present:
<ul style="list-style-type: none"><li>• Don Mullin, Chair</li><li>• Tom Dicklich</li><li>• Norma Miller</li><li>• Sara Paul</li><li>• Melissa Stachovich</li><li>• Sophie Thaden</li><li>• Dee Sabol</li><li>• Tim Sturdivant</li><li>• Erin Larsen</li></ul>	<ul style="list-style-type: none"><li>• Lyla Brown</li><li>• LaRohn Latimer</li><li>• Bryon T. Millea</li><li>• Darcus Mitchell</li><li>• Paul Nikstad</li><li>• Grace Ouellette</li><li>• Meghana Shroff</li></ul>	<ul style="list-style-type: none"><li>• Rebecca Grundhoefer</li><li>• Lisa Vandeville</li><li>• Wade Delk</li><li>• John M. Burcaw</li><li>• Jordan Frchette</li><li>• Janelle Miller</li><li>• Gary Gwaltney</li><li>• Abigail Boadu</li><li>• Wallace Sue</li><li>• Judy Karasch</li><li>• Megan Fink</li><li>• Amy Johnson</li><li>• Hani Abdullahi</li><li>• Daniel Gillis</li><li>• Brain Gray</li><li>• Adam Hanson</li><li>• Danaya Franke</li><li>• Marie Larson</li></ul>

## Agenda items:

### 1. Call to order

- The meeting was called to order by Chair Don Mullin at 1:30 p.m. Roll call was taken by Erin Larsen and a quorum was declared.

### 2. Approval of agenda

- A motion was made, seconded, and carried to approve the Apprenticeship Advisory Board Meeting agenda on July 10<sup>th</sup>, 2024.

### 3. Approval of drafted meeting minutes

- A motion was made and approved of April 11<sup>th</sup>, 2024, board minutes.

### 4. Department of Labor and Industry greeting and update

- Deputy Commissioner Kate Perushek presented an update on the agency's efforts to implement various legislative changes, including updates to Chapter 178. Many of those implementation efforts are focused on training and outreach to the public.

### 5. Board updates

- Board members update:
  - Chair Don Mullin shared insights on engaging school districts to introduce and implement the apprenticeship model, particularly within the construction industry.
  - Tom Dicklich updated the board on the progress of Building Strong Communities, which has successfully graduated 105 pre-apprentices and is actively seeking placement opportunities.
  - Norma Miller discussed an interest of developing a pre-apprenticeship designed to raise awareness about apprenticeship programs, outlining what they entail and what apprentices can expect.
  - Sara Paul provided an update on the teacher apprenticeship program highlighting the substantial support from key partners. Expressing there has been a strong influx of interest in the apprenticeship program, with many individuals committing to the education sector.
  - Dee Sabol reported the participation of women in the trade apprenticeship programs in Southeast Minnesota continues to increase, demonstrating notable growth.
  - Melissa Stachovich informed the board they will begin to update their overall standards to align with rural electric cooperative requirements.
  - Tim Sturdivant shared 12-13 apprentices will be graduating from their tribal apprenticeship programs at the end of July.
  - Sophie Thaden announced 98% of the graduating class from the metro pipe trades apprenticeship program successfully passed this licensing exams.

### 6. LEAP grant spotlight: International Joint Commission on Allied Health Personnel in Ophthalmology (IJCAHPO)

- Wade Delk, Director, IJCAHPO, provided an overview of the Ophthalmic Medical Technician Apprenticeship Program.
- The LEAP Grant has enabled the program to offer enhanced training, resources, and support for apprentices.
- Approval of apprenticeship program by MN DLI and USDOL entails:
  - 160 hours annually
  - Safety Training
  - Total of 1930 hours
  -

## 7. Recognizing High Quality Pre-Apprenticeship Programs

- Jeremy Parker, Senior Field Representative, Minnesota Department of Labor and Industry provided a summary of high quality pre-apprenticeship programs.
- The Minnesota Department of Labor and Industry has begun exploring options for recognizing pre-apprenticeship programs in Minnesota.
- Outreach efforts have been made to other states that have successfully implemented recognized pre-apprenticeship programs to gain insights.

## 8. Apprenticeship Minnesota Update

- Erin Larsen, Apprenticeship Director, Minnesota Department of Labor and Industry provided update on current apprenticeship statistics and demographics:
  - 10,567 active apprentices in 2024
  - 25.6% people of color
  - 8.1% women
  - 5.8% veteran
- USDOL conducted SAA review on July 9-10
  - Conformity with 29 CFR parts 29 and 30
- Highlights of partnership with the workforce system
  - Monthly newsletter
  - Training series
  - Listing registered apprenticeship programs on the Education Training Professional List (ETPL)
- Provided an update of Apprenticeship Minnesota Activities
  - JFF National Innovation Hub for DEIA
  - Minnesota Center for Rural Policy and Development
  - Interagency Strategic Planning with MDE, PELSB, and EDMN.
- Apprenticeship was awarded a formula funding of \$998,712 and the competitive funding of \$4.7 million.
- Six businesses were awarded with the LEAP Grant.
- Up to \$400,000 in remaining of the LEAP Grant
  - New RFP was released on July 1.
  - RFP was closed on July 26.
- Clean Economy Occupation Grant
  - Three businesses were awarded with the clean economy occupation grant.

## 9. Approval of report

- A motion was made and approved.

## 10. Adjourn

- A motion was made, seconded, and moved to adjourn.
- Next Apprenticeship Advisory Board Meeting will be October 10, 2024 at 1:30pm.