

Supportive Services for Registered Apprentices Grant

GRANT REQUEST FOR PROPOSAL (RFP)

Minnesota Department of Labor and Industry
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dli.mn.gov/grants

Feb 2, 2026

To obtain this information in a different format call 651-284-5467.

Cover page

RFP summary

Available funding:	Up to \$100,000. Maximum amount per applicant is \$30,000.
Purpose:	This grant program seeks to provide supportive services to aid in the retention of new and existing registered apprentices in Minnesota. Supportive services are provided to apprentices on a case-by-case basis based on individual needs to remove barriers to employment.
Period of performance:	April 1, 2026, or the date the contract is fully executed, whichever occurs later, through June 30, 2027, or fulfillment of all contracted requirements, whichever occurs first. There is not an option for extension of original contract.
Application due date:	Applications will be accepted through 4:30 p.m. Central Standard Time on Feb. 20, 2026.
Questions:	Questions may be submitted by email; answers will be posted on Fridays, up to Feb. 13, 2026, at on the grant webpage . Contact: Ruth Taylor Email: ruth.taylor@state.mn.us Phone: 651-284-5467

If needed, our agency has access to Language Line, a free language translation service for limited-English speakers. Contact us at 651-284-5005 or 800-342-5354 and we will get in touch with an interpreter.

Informational webinar: Feb. 5, 2026, at 1 p.m. CST. [Supportive Services for Registered Apprentices Grant | Meeting-Join | Microsoft Teams](#)

Notification of award: Applicant awards are anticipated to be announced in March 2026.

RFP and application: dli.mn.gov/business/workforce/supportive-services-registered-apprentices-grant

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RFP Part 1: Overview

Grant overview

- Grant name: Supportive Services for Registered Apprentices Grant
- Provide program website: dli.mn.gov/business/workforce/supportive-services-registered-apprentices-grant
- Open for applications: Feb. 2, 2026
- Application due date: Feb. 20, 2026

The Minnesota Department of Labor and Industry's (DLI) mission is to ensure Minnesota's work and living environments are equitable, healthy, and safe. DLI serves employees, employers and the public by regulating buildings and workplaces through education and enforcement.

The Apprenticeship Division at DLI supports Minnesota's economy by promoting, facilitating and developing quality registered apprenticeship programs that recruit, train and retain a highly skilled and diverse workforce. Apprenticeship is an earn-as-you-learn workforce training model that allows people to earn a good living while mastering in-demand skills.

This grant program seeks to provide supportive services to aid in the retention of new and existing registered apprentices in Minnesota. Supportive services are provided to apprentices on a case-by-case basis based on individual needs.

This grant is fully funded through a \$4.7 million State Apprenticeship Expansion Formula Grant (Award # 24A60AP000057) that DLI received from the U.S. Department of Labor/Employment and Training Administration. All grant awardees will need to comply with the requirements in [2 CFR 200](#) and [2 CFR 2900](#), including but not limited to the provisions required by [eCFR :: Appendix II to Part 200, Title 2 -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#).

The policies listed in this RFP can be found on the [website of the Minnesota Department of Administration, Office of Grants Management](#), and are applicable to all state agencies.

Funding availability

- Up to \$100,000 is available for funding.
- The maximum amount of funding that can be requested by any single applicant is \$30,000.
- DLI plans to award funding to approximately 3-5 applicants.

Funding will be allocated through a competitive process. If selected, you may only incur eligible expenditures when the grant contract agreement is fully executed, and the grant has reached its effective date.

To the extent possible, DLI will avoid offering partial awards. However, DLI may offer partial awards based on review committee recommendations. If your proposal is offered a partial award, you will have the opportunity to review your workplan based on the final award amount.

If an awarded organization is unable to expend the award or complete the grant execution, DLI reserves the right to reallocate awarded funds to other organizations who have been awarded Supportive Services for Registered Apprentices competitive grants funds and have demonstrated satisfactory grant performance and the ability to utilize additional funds.

Funding summary

- Estimated amount to grant: \$100,000
- Estimated number of awards: 3-5
- Estimated maximum award: \$30,000

Match requirement

There is no match requirement for this grant.

Project dates

Estimated project dates are April 1, 2026, or the date the contract is fully executed, whichever occurs later, until June 30, 2027.

Funding is available through June 30, 2027, or until all funds are depleted, or contract expiration date, whichever occurs first.

Contracts must be fully signed by all parties prior to incurring expenses; all funds must be expended by June 30, 2027.

Eligibility

Applicants must meet the minimum requirements to be considered for this grant opportunity. If an application does not fully meet these requirements it will not be further reviewed.

This grant program seeks proposals from the following eligible organizations:

- Existing registered apprenticeship programs (RAPs) in Minnesota in good standing with DLI;
- Community-based organizations, and
- Other non-profit entities.

To be eligible for funding, an applicant must:

- Meet the application deadline;
- Submit a complete application with supporting documentation as stated on page 9 of this RFP;
- Have capacity to provide supportive services funding to registered apprentices in Minnesota; and
- Be an eligible organization in good standing according to the Minnesota Secretary of State.
- If the applicant is not a RAP, it must provide a minimum of one signed letter of support from a RAP in Minnesota confirming details as to how the applicant and RAP will support each other reaching apprentices in need of supportive services.

Priorities

Apprenticeship Minnesota supports approximately 12,000 active registered apprentices and more than 150 RAPs. However, on average 15% of all active apprentices cancel out of their RAP each year. This grant program seeks to increase the retention and completion rates of registered apprentices throughout Minnesota through the provision of supportive services to assist registered apprentices in program completion.

The grant will serve:

- Registered apprentices in Minnesota facing barriers to program retention or completion.

Grant outcomes will include:

- Registered apprentices in Minnesota provided with supportive services to eliminate barriers to RAP retention or completion;
- Registered apprentices in Minnesota retained in a RAP;
- Registered apprentices completing a RAP.

Applicants can achieve desired outcomes through a variety of activities. All activities must strategically align with the grant goal of providing supportive services which aid in the retention of new and existing registered apprentices. Eligible activities may include, but are not limited to:

- Uniforms, tools and safety equipment (e.g., tools, work-appropriate footwear);
- Transportation assistance (e.g., gas cards, cost of obtaining a driver’s license);
- Test fees;
- Childcare by licensed providers;
- First-time union initiation fees;
- Basic skills preparation (e.g., GED preparation);
- Other supportive services (e.g. emergency assistance, car repair, rental assistance) requires DLI approval;
- Staff time to administer supportive services;
- Contracted services to partner with service providers.

Collaboration

Applicants may only apply as a stand-alone organization. Multi-organizational partnerships are not eligible for this funding. However, partnering with a registered apprenticeship program is required for applicants who are not registered apprenticeship programs.

Selection criteria and weight

The review committee will be reviewing each applicant on a 100-point scale.

The review criteria below will be used to evaluate proposals in each scoring category. Review criteria are based both on the grant program requirements and on an applicant’s ability to achieve the requirements of the grant.

The Supportive Services for Registered Apprentices Grant program has the following weighted criteria:

Scoring criteria

Table one, scoring criteria

Scoring factor	Scoring Criteria	Total points possible
Program overview	Clearly provided a summary of the organization and the industry, occupations and regions your supportive services will serve. Provided a detailed supportive services plan and how those services will impact retention rates. Stated the goals and major activities of program.	30

Scoring factor	Scoring Criteria	Total points possible
	<p>Listed all community partners, if applicable, and provided background and explanation of their expected activities related to grant goals.</p> <p>Provided methods for tracking supportive services provided to each apprentice and outcome of services provided.</p> <p>Stated need for funding and a plan for possible continuation of services beyond the contracted period.</p>	
Participant recruitment plan	<p>Included detailed plans to identify registered apprentices in need of supportive services.</p> <p>Explain how you intend to track apprentices receiving supportive services, which services they received and if those services were actually used.</p> <p>Describe your approach to tracking the effectiveness of the supportive service and their impact in retention.</p> <p>Application demonstrated substantial experience in supporting and retaining apprentices who require additional assistance.</p>	15
Work plan	<p>If partner(s) are involved, clearly indicated their role as it relates to providing supportive services resulting in retention of apprentices.</p> <p>Indicated a timeline for including all programmatic activities/event grant activities, including the month and year that meetings activities and milestones will be accomplished.</p> <p>Detailed plan for connecting apprentices to supportive services.</p> <p>Provided detailed plan to track services provided to each apprentice and the effectiveness/success of those services.</p>	30
Outcomes and measurement	<p>Provided count of the anticipated number of apprentices served.</p> <p>Provided count of anticipated number of served apprentices who are retained in the RAP for 90 days beyond service provision.</p> <p>Provided quantitative measures for both grant program activities and services. The measures are sufficient to demonstrate work was completed.</p>	15
Organizational ability	<p>Provided evidence of organizational, programmatic, administrative, and fiscal capacity to successfully conduct and administer grant programming. Provided names and titles of individuals involved in ensuring the success of grant activities.</p> <p>Included plans for financial management, accounting, timekeeping, and funds management.</p>	10

Scoring factor	Scoring Criteria	Total points possible
	<p>Included information as to whether or not there have been recent changes in leadership or financial management systems in the last three years.</p> <p>Provided information on past state agency grants including name of grant and grantor.</p>	
Budget and budget narrative	<p>Proposed a budget that is appropriate for anticipated uses.</p> <p>Provided a budget narrative with a detailed account for proposed expenditures.</p>	Required but not scored
	Total score available	100

Questions, technical assistance and information sessions

All questions regarding this RFP must be submitted by email to ruth.taylor@state.mn.us or by phone to 651-284-5467.

If needed, our agency has access to Language Line, a free language translation service for limited-English speakers. Contact us at 651-284-5005 or 800-342-5354 and we will get in touch with an interpreter.

Questions and answers will be posted each Friday through Feb. 13, 2026, [on the grant webpage](#). Please submit questions no later than 4:30 p.m. CST on Feb. 13, 2026.

All prospective applicants are encouraged to register for and attend an information session Feb. 5, 2026, from 1to 2 p.m. CST. [Supportive Services Webinar](#) | [Meeting-Join](#) | [Microsoft Teams](#)

RFP Part 2: Submission

Applications must be received no later than 4:30 p.m. CST on Feb. 20, 2026. The applicant will incur all costs associated with applying to this RFP. **Late or incomplete applications will not be accepted.**

Email to: Ruth Taylor, ruth.taylor@state.mn.us

Application submission content

You must submit the following for the application to be considered complete:

- Application form
- Exhibit A: Certification that the entity is not suspended or debarred by the state of Minnesota or the federal government
- Letters of commitment for each RAP listed in the application (as applicable)

Incomplete applications will be rejected and not evaluated. Applications must include all required application materials, including attachments. Do not provide any materials that are not requested in this RFP, as such materials will not be considered nor evaluated.

DLI reserves the right to reject any application that does not meet these requirements.

By submitting an application, each applicant warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential grant award. The submission of inaccurate or misleading information may be grounds for disqualification from the award, as well as subject the applicant to suspension or debarment proceedings and other remedies available by law.

All costs incurred in responding to this RFP will be borne by the applicant.

RFP Part 3: Application review process

Review process

Funding will be allocated through a competitive process with review by a committee representing content specialists with apprenticeship knowledge. The review committee will use the point scale provided above to evaluate all eligible and complete applications received by the deadline. Reviewers will meet and discuss the proposals and then put forth their recommendations. The commissioner of DLI will make the final funding decisions based on review committee recommendations along with any past performance as a recipient of state grant funds and award notification will be provided by email to applicants.

Timeline

Feb. 2, 2026: RFP posted on the DLI website

Feb. 5, 2026: Informational webinar from 1 to 2 p.m. CST

Feb. 13, 2026: Questions due no later than 4:30 p.m. CST

Feb. 20, 2026: Applications due no later than 4:30 p.m. CST

Feb. 25, 2026: Committee begins review of applications

March 23, 2026: Selected grantees announced; grant contract agreement negotiations begin

April 1, 2026: Work plans approved, and grant begins (anticipated)

Conflicts of interest

State grant policy requires that steps and procedures are in place to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per [Minnesota Statutes § 16B.98 Subd. 2-3 and OGM Policy 08-01 Conflict of Interest in State Grant-Making Policy](#).

Organizational conflicts of interest occur when:

- a grantee or applicant is unable or potentially unable to render impartial assistance or advice to the department due to competing duties or loyalties
- a grantee's or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties

In cases where a conflict of interest is in question or disclosed, the applicants or grantees will be notified and actions may be pursued, including but not limited to, revising the grant work plan or grantee duties to mitigate the risk, requesting the grant applicant to submit an organizational conflict of interest mitigation plan, disqualification from eligibility for the grant award, amending the grant, or termination of the grant contract agreement.

Public data

Per [Minnesota Statutes § 13.599](#)

- Names and addresses of grant applicants and amount requested will be public data once proposal responses are opened.
- All remaining data in proposal responses (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed (for the purposes of this grant, data will be considered public when all the grant contract agreements have been fully executed).
- All data created or maintained by DLI as part of the evaluation process (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed (for the purposes of this grant, Data will be considered public when all the grant contract agreements have been fully executed).

RFP Part 4: Award requirements and grant management responsibilities

Pre-award risk assessment and financial review

Grant applicants may be required to submit financial, capacity, and internal control documents prior to a grant award based on state or federal requirements.

- Nonprofits may be required to submit their most recent board reviewed financial statements, an IRS Form 990, or their most recent certified financial audit.
- All applicants may be required to submit additional documents, including descriptions of internal controls over business expenditures and outcomes of grant funds.

Grant contract agreements

Each grantee must formally enter into a grant contract agreement. The grant contract agreement will address the conditions of the award, including implementation for the project. Grantees should read the grant contract agreement, sign, and once signed, comply with all conditions of the grant contract agreement. No work on grant activities can begin until a fully executed grant contract agreement is in place and the state's authorized representative has notified the grantee that work may start. The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including workers' compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

Accountability and reporting requirements

It is the policy of the state of Minnesota to monitor progress on state grants by requiring grantees to submit written progress reports at least annually until all grant funds have been expended and all of the terms in the grant contract agreement have been met.

The grantee must take part in every other month progress update and technical assistance calls and will be asked to submit a general ledger specific to grant expenses with each reimbursement request. Additionally, the grantee must submit quarterly reports, using templates provided by DLI. [Example templates can be found on the grant webpage](#) and include the following:

- Reimbursement payment request (RPR) for invoicing
- Expense summary

- Participant forms
- Quarterly narrative report

All reports and required supporting documentation must be submitted on a quarterly basis and according to the following due date. Quarters are as follows:

Reporting period:	Report due date:
Start of grant– June 30, 2026	July 15, 2026
July 1, 2026 – Sept. 31, 2026	Oct. 15, 2026
Oct. 1, 2026 – Dec. 31, 2026	Jan. 15, 2027
Jan. 1, 2027 – March 31, 2027	April 15, 2027
April 1, 2027 – June 30, 2027	July 15, 2027

The final quarterly report should summarize all grant activity and outcomes must be provided within 15 days of the end of the grant period of performance. Final invoices must be submitted within 30 days of the end of the grant period of performance, or as specified in the contract.

Grant monitoring

[Minnesota Statutes § 16B.97](#) and [Policy on Grant Monitoring](#) require the following:

- One monitoring visit during the grant period on all state grants over \$50,000
- Annual monitoring visits during the grant period on all grants over \$250,000
- Conducting a financial reconciliation of grantee’s expenditures at least once during the grant period on grants over \$50,000

DLI may choose to conduct grant monitoring per [Policy 08-10](#).

Documentation and reports must be made available to the federal awarding agency upon request; DLI may share documentation with the federal award agency.

Grant payments

Per [state policy on grant payments](#), reimbursement is the method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The state shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless DLI has given the grantee a written extension. Payments will be made through the state’s SWIFT accounting system.

DLI may consider requests for issuing advance grant payments on a case-by-case basis if grantees can meet the requirements per 2 CFR 200.305.

The invoicing and payment schedule will follow the quarterly reporting schedule unless otherwise agreed to by DLI.

Authorized representatives

Pursuant to [Minnesota Statutes §16B.98, subd. 5 \(d\)](#), grantees must clearly post on the grantee’s website the names of, and contact information for, the grantee’s leadership and the employee or other person who directly manages and oversees a grant contract agreement on behalf of the grantee.

Contracting and bidding requirements

A. Municipalities

Grantees that are political subdivisions or municipalities must use these guidelines:

- A. Municipalities are required to comply with Minnesota Statutes §471.345, Uniform Municipal Contracting Law.
- B. The grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.
- C. Municipalities and any subrecipients must not contract with vendors who are suspended or debarred by the state of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).
- D. The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

B. Nongovernmental entities

Grantees that are nongovernmental entities must use these guidelines:

- A. Any services and/or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- B. Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- C. Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two verbal quotes or bids.
- D. The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- E. The grantee must maintain support documentation of the purchasing or bidding process used to contract services in their financial records, including support documentation justifying a single source bid, if applicable.
- F. Notwithstanding the above, the state may waive bidding process requirements when:
 - a. Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; or
 - b. It is determined there is only one reasonably able and available source for such materials or services and that grantee has established a fair and reasonable price.
- G. The grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§177.41 through 177.50, as applicable.
- H. The grantee and any subrecipients must not contract with vendors who are suspended or debarred by the state of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).

Audits

Per [Minnesota Statutes § 16B.98 Subdivision 8](#), the grantee’s books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the commissioner of Administration, the state granting agency, the state auditor, the attorney general and the legislative auditor as appropriate. This requirement will last for a minimum of six years from the grant contract agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Grant provisions

Grant contract agreement templates are available for review on the [Office of Grants Management Policies, Statutes, and Forms/Forms and FAQs page](#).

All grant awardees will need to comply with the requirements in [2 CFR 200](#) and [2 CFR 2900](#) including but not limited to the provisions required by [eCFR :: Appendix II to Part 200, Title 2 -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#).

Eligible expenses

Eligible expenses include but may not be limited to:

Budget categories	Allowable expenses
Grant-funded personnel	Employee wages and benefit directly related to grant program activities and reporting. Please identify the positions(s) funded by this grant, the total hourly rate (wages plus fringe), number of hours billed to the grant, and the total cost per position. Positions can also be identified by the portion of the FTE charged to the grant. Example: Project coordinator, \$31.25/hr. x 80/hrs. = \$2,500 Example: Project coordinator at .1 FTE (\$65,000 total annual salary, plus fringe) = \$6,500
Grant-funded personnel travel	Grant related staff travel expenses in the state of Minnesota. Please breakout your travel expenses, where possible, and use the federal mileage reimbursement rate and follow the Commissioner’s Plan as applicable for meal reimbursement and lodging. Example: 1. hotel for 2 nights at \$170/night = \$340; 2.mileage at \$0.725 cents per mile x 700 miles = \$490; 3. meal reimbursements at \$43/day x 2 days = \$86
Supportive services	Supportive services necessary for registered apprentices in Minnesota to fully participate in apprenticeship preparation programming. Breakout expenses by type of anticipated supportive service, where possible.

Budget categories	Allowable expenses
	<p>Examples:</p> <ol style="list-style-type: none"> 1. work boots: 5 pair @ \$200 = \$1,000. uniforms: 5 uniforms @ \$50 = \$250 3. transportation assistance: 10 outstate apprentices \$200/pair = \$10,000 4. childcare assistance: \$5,000 (up to \$1,500 per apprentice) 5. emergency assistance: \$10,000 (up to \$1,000 per apprentice) 6. union fees: 10 new apprentices @ \$250 each = \$2,500
Contractual	<p>Vendor services necessary to provide grant program activities and services. Breakout your contractual expenses, where possible.</p> <p>Example: \$2,000 for ten seats for GED preparation.</p>
Indirect Costs	<p>The grantee may elect to use one of the below options, indicate the rate used in the budget narrative section of the application:</p> <p>A. The grantee has an established federal indirect cost rate. Please submit your Negotiated Indirect Cost Rate Agreement showing your approved federal rate.</p> <p>B. The grantee may use the de minimis rate of 15.0%. The grantee may apply the de minimis rate to the grantee's modified total direct costs.</p> <p>Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward. MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$50,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs and with the approval of the cognizant agency for indirect costs. Costs must be consistently charged as either programmatic or indirect costs and may not be double charged or inconsistently charged as both.</p>
Total projected budget	<p>The total budget is the sum of the programmatic costs plus indirect costs.</p>

*It is the responsibility of grantees to assure that the same support services are also not being paid through other funding sources.

All costs submitted for reimbursement must be allowed by the terms of the grant, reasonable and necessary, rationally allocated and adequately documented. No costs can be double funded using other sources.

Expenses directly related to delivering grant objectives can include personnel, fringe benefits, travel, supportive services, and contractual expenses. These items should be included in the budget as specific budget line items.

Expenses not directly related to delivering grant objectives but necessary to support this grant funded program can include indirect costs. Indirect costs may include a portion of the following expenses: accounting, human resources, IT support, general office expenses, executive or supervisory salaries and fringe, rent, facilities maintenance costs, utilities, etc.

Documentation of grant expenses includes, but is not limited to, showing the costs occurred (payroll records and time tracking quotes/bids, contracts, purchase orders, invoices, mileage/transportation reimbursement forms, itemized receipts, etc.) and that showing payment occurred (canceled checks, bank statements, paystubs showing direct deposit, etc.). Supporting documentation must be maintained in accordance with grant requirements and provided to the state upon request. DLI reserves the right to require additional supporting documentation upon request.

Ineligible expenses

Ineligible expenses include but are not limited to:

- Apprentice wages.
- Fundraising.
- Taxes, except sales tax on goods and services and payroll taxes.
- Lobbyists, political contributions.
- Bad debts, late payment fees, finance charges, or contingency funds.
- Parking violations and traffic violations.
- Out-of-state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state.
- Food, beverages, party supplies.
- No expenses submitted for reimbursement can be double funded using other sources.

DLI reserves the right to offset overpayments and disallowances by reducing the subsequent cash payment or requiring repayment of costs.

Affirmative action and nondiscrimination

The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified per [Minnesota Statutes § 363A.02](#).

The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minnesota Rules, Part 5000.3500.

The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

Voter registration

The grantee will comply with [Minnesota Statutes §201.162](#) by providing voter registration services for its employees and for the public served by the grantee.

Right of cancellation

The state reserves the right to cancel this solicitation if it is considered to be in its best interest. The state reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this RFP. The state does not intend to award a grant contract agreement solely on the basis of any response made to this request or pay for information solicited or obtained.

Attachments

- Application form
- Exhibit A: Certification that the entity is not suspended or debarred by the state of Minnesota or the federal government.
- Letters of commitment for each RAP listed in the application (as applicable).