

Meeting Minutes: Board of High-Pressure Piping Systems

Date: April 8, 2021
Time: 10:00 a.m.
Minutes by: Lyndy Logan
Location: WebEx Event

Members Present

1. Aubrey Archer
2. Kyle Bain – Vice-Chair (appointed at meeting)
3. Todd Green – CO’s Designee
4. Nirmal Jain
5. Mark Kincs
6. Matt Marquis – Secretary
7. Patrick McCullough
8. Jake Pettit
9. Mark Slagle
10. Kent Spaulding
11. Roger Thein
12. Mark Worms – Chair (appointed at meeting)

DLI Staff & Visitors

Jeff Lebowski (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Chris Savage (Carlson & Stewart)
Gary Thaden (NECA/MMCA/SMACNA)

Members Absent

Greg Pumper

1. Call to Order

- A. Roll Call: The meeting was called to order at 10:00 a.m. by Acting Chair Marquis and roll call was done – a quorum was met with 12 of 12 voting members present electronically.
- B. Announcements – New board members / introductions
 - Acting Chair Marquis welcomed new members Jake Pettit, HPP Journeyworker (Non-metro) and Mark Kincs, Utility Company representative.
 - **Remote Meeting Statement from Acting Chair Marquis:** Thank you for joining this remote meeting via WebEx. As acting board chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
 - Board members and attendees present on this WebEx are able to hear all discussions.
 - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
 - All votes will be by roll call.

- C. Journal of Votes – Per Minnesota Statutes 13D.01, Subd. 4, the vote of each member will be recorded in a journal made available to the public.
- D. WebEx instruction /procedures were read aloud.

2. Approval of Meeting Agenda

A motion was made by Pettit, seconded by Slagle, to approve the agenda as presented. The roll call vote was unanimous with 12 votes in favor; the motion carried.

3. Approval of Previous Meeting Minutes

A motion was made by Slagle, seconded by Worms, to approve the Jan. 14, 2021, meeting minutes with a correction to Spaulding’s name (was Spalding). The roll call vote was unanimous with 10 votes in favor, and two abstentions (Pettit and Kincs); the motion carried.

4. Approval of Expense Reports

Electronic expense reports will be sent by Lyndy to Financial Services for payment.

5. Regular Business

- A. Licensing and permitting
Green gave an update on high pressure piping permit applications from Jan. 1, 2020 to Dec. 31, 2020 – see Attachment A.

6. Special Business

- A. Officer nominations and elections
Election of Officers (Meeting was turned over to Green, Commissioner’s Designee)
 1. **Chair**
Jake Pettit nominated Mark Worms for Chair. The roll call vote was unanimous with 12 votes in favor; the motion carried.
 2. **Vice-Chair**
Matthew Marquis nominated Kyle Bain for Vice-Chair. The roll call vote was unanimous with 12 votes in favor; the motion carried.
 3. **Secretary**
Kyle Bain nominated Matthew Marquis for Secretary. The roll call vote was unanimous with 12 votes in favor; the motion carried.

Meeting was turned over to newly appointed Board Chair, Mark Worms.

- B. Ammonia, Steam, and Welding Committee appointments

Ammonia	Steam	Welding
Jake Pettit	Nirmal Jain	Jake Pettit
Mark Worms	Kent Spaulding	Kent Spaulding
Mark Marquis	Roger Thein	Roger Thein
Todd Green	Mark Kincs	Mark Kincs
	Kyle Bain	Kyle Bain
	Todd Green	Todd Green

- C. CCAC member and alternate appointments
Worms was appointed as the representative, Marquis as his Alternate.
- D. Code Publications Update
Green said Board members should have received an email from IIAR regarding the 3rd public review period of their latest draft. IIAR 2's comment period ran from March 19 through April 18, 2021. The Board decided to hold on a code adoption cycle until the publication of IIAR 2. Of the codes that the Board adopts, the IIAR 2 (last updated in 2014) is the only one not on a regular schedule. ASME, Section 9, is due to be published in July 2021. If IIAR 2 doesn't get published this summer, the Board will need to decide if they want to continuing delaying the code adoption cycle. ASME B31.1 and B31.5 will have new editions in 2022.

7. Complaints

Nothing brought forth

8. Open Forum

No discussion

9. Board Discussion

No discussion

10. Announcements

Next regularly scheduled 2020 meeting – 10:00 a.m. Thursday, Location/WebEx

- July 8, 2021 – Annual Meeting (Officer Elections and voting)
- October 14, 2021

11. Adjournment

A motion made by Marquis, seconded by Slagle, to adjourn the meeting at 10:30 a.m. The roll call vote was unanimous with 12 votes in favor; the motion carried.

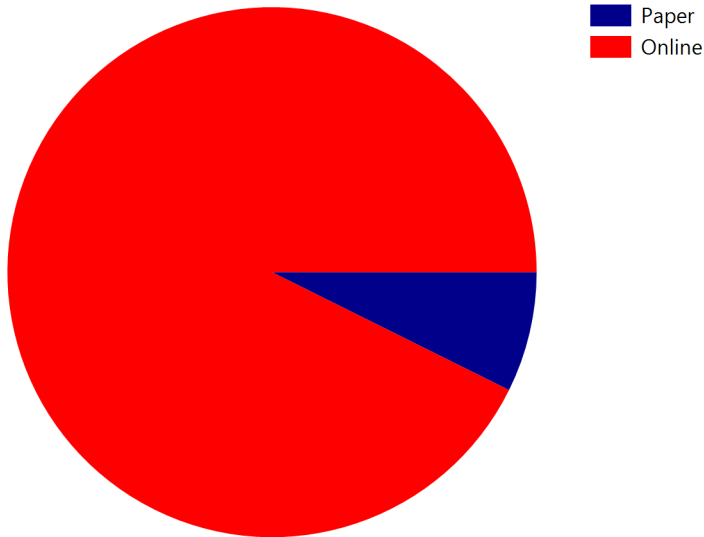
Respectfully Submitted,

Matthew Marquis

Matthew Marquis
Secretary

Online Applications for High Pressure Piping Permit
For Period 01/01/2020 to 12/31/2020

Online Application Percentage



Online Use

Online	379
Paper	30
Total	409

Permits Applied

Subtype	Count
Blanket	94
Standard	220
Survey	4
Time & Materials	91
Total For All Sub Types	409

Current Permit Status

Status	Count
Finalized	356
Issued	53
Total For All Sub Types	409

Type of System

System	Count
Ammonia	170
Steam	177
Other	3
Not Specified	59
Total For All System Types	409