

# Meeting Minutes: Board of High-Pressure Piping Systems

Date: Thursday, July 9, 2020 @ 10:00 a.m.

Minutes by: Lyndy Logan

Location: WebEx Event

## Attendance

### Members Present

Aubrey Archer  
Kyle Bain  
Tim Daugherty (Vice Chair)  
Todd Green (Commissioner's Designee)  
Brett Kilbourne  
Matt Marquis (Secretary)  
Greg Pumper  
Russ Scherber (Chair)  
Mark Worms

### Members Absent

Mark Slagle

### DLI Staff & Visitors

Jeff Lebowski (Gen. Counsel, DLI)  
Suzanne Todnem (DLI)  
Lyndy Logan (DLI)  
Kent Schneider (former Board member)  
Roger Thein (St. Paul Pipefitters JATC)  
Adam Hanson (ABC)

## 1) Call to Order

The meeting was called to order at 10:02 a.m. by Chair Scherber and Secretary Marquis did roll call and a quorum was met with 9 of 10 voting members present electronically. Scherber welcome new member Aubrey Archer and gave the following statement:

- Today's meeting is being held electronically via the WebEx format due the current status of the State of Minnesota operating under the COVID-19 health pandemic. Per Statute Section 13D.021 electronic meetings are acceptable when holding an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12". All votes will be taken by roll call.

## 2) Approval of Meeting Agenda

A motion was made by Marquis, seconded by Bain, to approve the agenda as presented. The roll call vote was unanimous with 9 votes in favor; the motion carried.

## 3) Approval of Previous Meeting Minutes

A motion was made by Daugherty, seconded by Kilbourne, to approve the January 9, 2020, meeting minutes as presented. The roll call vote was unanimous with 8 votes in favor, and one abstention; the motion carried.

## 4) Approval of Expense Reports

Electronic expense reports should be sent to Lyndy for approval.

## 5) Regular Business

### A. Licensing and permitting

Todd Green gave an update on iMS, the department's new web-based permitting/inspection system that replaced eTrakit.

## 6) Special Business

A. The meeting was turned over to Todd Green, Commissioner's Designee, for election of officers.

- **Chair**

Matt Marquis nominated Russ Scherber. The roll call vote was unanimous with 9 votes in favor and Scherber was re-elected as Chair.

- **Vice-Chair**

Russ Scherber nominated Tim Daugherty. The roll call vote was unanimous with 9 votes in favor and Daugherty was re-elected as Vice-Chair.

- **Secretary**

Russ Scherber nominated Matthew Marquis. The roll call vote was unanimous with 9 votes in favor and Marquis was re-elected as Secretary.

The meeting was turned back over to Chair Scherber.

### B. Member and alternate appointment to the Construction Codes Advisory Council (CCAC)

- Scherber said he would continue serving as the CCAC representative. Russ Scherber was re-appointed as the CCAC representative.
- Tim Daugherty said he would continue serving as the CCAC alternate. Scherber re-appointed Daugherty as the CCAC alternate.

### C. Code Adoption – Green

- Green said he communicated with Tony Lundell, IIAR Director of Standards and Safety, regarding the Ammonia Code and publishing likely won't occur until Dec. 1, 2020, or later. ASME B31.1 will be published in 2020. Green recommended that the Board wait until the October 2020 meeting to discuss any rulemaking efforts. The rulemaking process is lengthy, and it makes more sense to wait until the Board can consider rulemaking once both codes are available.
- Bain agreed with waiting on rulemaking and asked Green if he could supply the Board with ASME B31.1 once published. Green said he will order for the Board when available and the Board can then start an informal review process and comparison.

## 6. Complaints

Nothing brought forth

## 7. Open Forum

Attendees were instructed to use the "chat" and "raise your hand" features to address the Board and attendees sent a chat to all panelists indicating they had no questions for the Board.

**8. Board Discussion**

Board members welcomed Aubrey Archer, new public member on the Board.

**9. Announcements**

Next regularly scheduled 2020 meeting – 10:00 a.m. Thursday, Location/WebEx – TBD

- October 8, 2020

**10. Adjournment**

A motion made by Marquis, seconded by Bain, to adjourn the meeting at 10:33 a.m. The roll call vote was unanimous with 9 votes in favor; the motion carried.

Respectfully Submitted,

*Matthew Marquis*

Matthew Marquis

Secretary