Safety-Qualified Underground Telecommunications Installer Certification Program checklist

Entities seeking approval of standards for a safety-qualified underground telecommunications installer certification program and approval of training providers should submit the following to DLI, Attn: Don Sivigny, don.sivigny@state.mn.us.

- Training provider name:
- Provider address/point contact(s):
- Course number (If already approved within the 3-year cycle)
- Training staff details
  - Instructor qualifications (Industry experience, education, qualifications)
- Location and dates of training
  - Planned location/setting of classroom training:
  - Planned location/setting of the hands-on training:
- Course outline submitted, with content subcategories, learning objectives and delivery methods identifying the following:
  - Regulations applicable to excavation near existing utilities using equipment, hand or hydro-excavation or other accepted methods.
- Identification, location and verification of utility lines.
  - Response to line strike incidents.
  - Traffic control procedures.
  - Working in a confined space such as manholes.
  - Use of a tracking device to safely guide directional drill equipment along a drill path.
  - Avoidance and mitigation of safety hazards posed by underground utility installation projects in accordance with OSHA and other industry standards.
  - Other topics to be taught in the course.
- Training modules, worksheets, videos, quizzes, handouts methods of course delivery and time allotted to each section being taught.
  - Allocation of time between hands-on and classroom (must total 40 hours and include both methods of instruction).
  - Final test/exam
  - Sample version of the initial course completion certificate (as applicable).
- Sample version of the continuing education (CE) course completion certificate (as applicable).
- Sample of course completion certificate, including:
- Approved course number (if applicable)
- Providers name
- Date of training