

## Revised Agenda: Construction Codes Advisory Council

Date: Thursday, May 27, 2021

Time: 9:30 a.m.

Location: **WebEx Event**

- Panelist (Council member or alternate and speakers) – registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**
  - Click [here](#) to Register (if joining from a computing device) or visit the Department’s website for registration, WebEx attendee instructions, and meeting materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>
  - To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter access code: **187 863 5948**

### 1. Call to order

- A. Roll call by Executive Secretary
- B. Announcements – Introductions
  - **Re-appointed members:** Mike Paradise
  - **Welcome & introduction of new members:** Lori Bauer, Shelonda Marie-Alves, David Morlock, Barry Greive, Mark Worms
  - **Statement from the Chair regarding virtual meetings:** Thank you for joining this remote meeting via WebEx. As the council chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
  - Everyone present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Council’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>
  - All votes will be taken by roll call.
- C. Journal of Votes – Per Minnesota Statutes 13D.01, Subd. 4, the vote of each member will be recorded in a journal available to the public.
- D. WebEx instructions/procedures
  - **Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found just above the Chat section – click to turn on, click again to turn off.

**Board member or alternate and speakers (Panelist):**

- Able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

**Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email Lyndy at [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**Open Forum or Public Input requested:**

- [Open Forum forms](#) can be found on the Council’s webpage – please complete and send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) if you would like to address the Council. **Please send form to Lyndy at least 1 hour prior meeting.**
- Click on the hand icon to indicate you would like to speak, send a chat message to the host, or email Lyndy at [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2. Approval of meeting agenda**

**3. Approval of previous minutes**

- A. December 10, 2020

**4. Regular business**

- A. Expense approval – per diem

**5. Department/Legislative updates**

- A. Kate Perushek, Assistant Commissioner

**6. Division updates**

- A. Scott McLellan
- B. Code updates
  - a. NEC changes – Dean Hunter
  - b. Plumbing Code adoption – Mike Herman
- C. Statewide Outreach Campaign – Kelly Cooper
- D. Statewide Outreach Inspector Pilot Program – Charlie Durenberger
- E. Enforcement & Licensing update – Charlie Durenberger

**7. New business**

- A. Border-city building codes – Don Dabbert, Jr.
- B. Frost depth study TAG member approval – Scott McLellan
- C. Floodproofing Code TAG member approval – Scott McKown
- D. Commercial Energy Code TAG report – Greg Metz

**8. Open forum**

To address the CCAC, please complete an [Open Forum form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least 1 hour prior to the meeting.

**9. Council member discussion**

**10. Announcements**

**11. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.