

Revised Agenda: Construction Codes Advisory Council

Date: Thursday, September 23, 2021

Time: 9:30 a.m.

Location: **WebEx Event**

- Panelist (Council member or alternate and speakers) – registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**
 - Click [here](#) to Register (if joining from a computing device) or visit the Department’s website for registration, WebEx attendee instructions, and meeting materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>
 - To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter event access code: 2490 633 0245

1. Call to order

A. Roll call by Scott McKown, Chair Alternate

B. Announcements – Introductions

- **New Statutory Language/Seats**
 - one member, appointed by the commissioner, with expertise in and engaged in each of the following occupations or industries (xvii) the energy conservation industry; and (xviii) building accessibility.
- **Welcome & introduction of new members:**
 - Energy Conservation Industry – John Smith, Michaud Cooley
 - Building Accessibility – Mara Peterson, JQP, Inc.
 - Public Utility Supplier – William Pim, Xcel Energy (Michael Warren retired)
- **Remote meeting statement:** Thank you for joining this remote meeting via WebEx. As the council chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
- Everyone present on this WebEx are able to hear all discussions.
- All handouts discussed and WebEx instructions are posted on the Council’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>
- All votes will be taken by roll call.

C. WebEx instructions/procedures

Participant and Chat functions – Raise your hand before speaking

- Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
- The hand icon can be found just above the Chat section – click to turn on, click again to turn off.

Board member or alternate and speakers (Panelist):

- Able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

Members of the public (Attendees):

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email Lyndy at lyndy.logan@state.mn.us

Open Forum or Public Input requested:

- [Open Forum forms](#) can be found on the Council’s webpage – please complete and send an email to lyndy.logan@state.mn.us if you would like to address the Council. **Please send form to Lyndy at least 1-hour prior meeting.**
- Click on the hand icon to indicate you would like to speak, send a chat message to the host, or email Lyndy at lyndy.logan@state.mn.us
- The Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

2. Approval of meeting agenda

3. Approval of previous minutes

May 27, 2021

4. Regular business

Expense approval – per diem.

5. New Business

- A. U.S. DOE energy code requirements for states – Scott McLellan, Suzanne Todnem
- B. Rulemaking for new commercial energy code – Scott McLellan
- C. Process for residential energy code review (2021 IECC) – Scott McLellan
- D. Legislation review and comment process – Scott McLellan
- E. TAG report on review of floodproofing code – Greg Metz
- F. TAG report on review of frost depth for Clay county ([SF 1114/HF 1402](#)) – Dan Kelsey
- G. Formation of two new TAGs – Scott McLellan
 - a. Window washing anchorage ([SF 62/HF 165](#))
 - b. Building Code
 - i. Residential building permit fees ([SF 801/HF 1085](#) as amended)
 - ii. Adult changing tables ([SF 2536/HF 2135](#))
 - iii. Raising exemption on municipal report; codes adopted by law; ROI on residential energy code ([SF 910](#)); permit requirements (Representative Elkins’ Housing Affordability proposal [2SS-CG001-3](#))
- H. Approval of TAGs & members
 - a. Window Washing Anchors
 - b. Building Code

6. Open forum

To address the CCAC, please complete an [Open Forum form](#) and send to lyndy.logan@state.mn.us at least 1 hour prior to the meeting.

7. Council member discussion

8. Announcements

Meetings will occur as needed but a minimum of four times a year with one scheduled in the second week of January and one in the second week of February. Meeting dates will be sent to bill authors in advance.

9. Adjournment

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.