

# Agenda: Construction Codes Advisory Council

Date: Nov. 21, 2024

Time: 9:30 a.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Click [here](#) to register (joining from a computing device/WebEx app)
  - **Board members** (panelists/speakers): Contact [Lyndy.logan@state.mn.us](mailto:Lyndy.logan@state.mn.us) or join the meeting as an attendee and send a chat message to host
- **To participate by telephone**, at the date and time listed, call 1-855-282-6330 and enter: **Access code 2494 553 3659 | Password 1234**
- Visit the Department's website for meeting information and materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>

## 1. Call to order

A. Roll call by Ryan Rehn

B. Announcements – Chair Metz

- Everyone present in person and remotely can hear all discussions.
- All votes will be taken by roll call if any member is attending remotely.
- All handouts discussed and WebEx instructions are posted on the [Council's website](#).
- Congratulations to Steve Ubl on his retirement and special thanks for his contributions to the code knowledge and development community serving on multiple TAGs and for his service on this council.

C. WebEx instructions/procedures

### **Participant and Chat functions – Raise your hand before speaking**

- Click on the Participants and Chat icons, the bottom right – panels will open on the right side of your screen.
- The hand icon can be found next to your name – click to turn on, click again to turn off (\*3 by phone).

### **Council members/speakers (Panelists):**

- Able to mute and unmute their microphones.
- Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn it off.

### **Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

## 2. Approval of meeting agenda

## 3. Approval of previous minutes

July 30, 2024

#### 4. Regular business

- A. Expense approval – per diem/mileage reimbursement.
- B. Current term ending in January 2025
  - a. Mara Peterson – Building Accessibility
  - b. Russ Landry – Energy Conservation Industry
  - c. Lori Bauer – HVAC Industry
  - d. Shelonda Marie-Alves – Local Units of Government
  - e. Steve Ubl (retirement) – Certified Building Official

#### 5. Department update

Kate Perushek, Deputy Commissioner

#### 6. Division update

- A. CCLD update – Todd Green
- B. BOT Grants Program Update – Greg Metz
- C. Highlights and updates from the 2024 code cycle Technical Advisory Groups
  - a. MN Rules Chapters 1300, 1301, 1302, and 1303 Administration, etc.
  - b. MN Rules Chapter 1305 (Commercial) Building Code
  - c. MN Rules Chapter 1307 Elevators and Related Devices
  - d. MN Rules Chapter 1311 Conservation Code for Existing Buildings
  - e. MN Rules Chapter 1341 Accessibility Code
  - f. MN Rules Chapter 1346 Mechanical & Fuel Gas Code + IRC Mechanical
  - g. Structural Provisions
- D. Other Rulemaking
  - a. Adult-sized changing facilities
  - b. Window cleaning safety

#### 7. Regular Business

#### 8. New Business – Greg Metz, Chair

- A. MR 1322 – Residential Energy Code TAG – reaffirmation & adjustment
- B. MR 1323 – Commercial Energy Code TAG – (adoption of the 2022 ASHRAE 90.1 with addenda)

#### 9. Open forum

To address the CCAC, please complete an [Open Forum form](#) and send it to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least 1 hour prior to the meeting.

#### 10. Council member discussion

#### 11. Announcements

The CCAC meets 1-3 times per year. Meeting notifications are sent one week prior. Please contact [Lyndy.Logan@state.mn.us](mailto:Lyndy.Logan@state.mn.us) if you would like to be added to these notifications.

#### 12. Adjournment

**Green meeting practices:** The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.