DEPARTMENT OF LABOR AND INDUSTRY

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
Electrical / Permitting Unit
443 Lafayette Road North, St. Paul, MN 55155
Phone: (651) 284-5026
www.dli.mn.gov

REQUEST FOR ELECTRICAL PERMIT
CONTRACTOR (Choose only one):

EXISTING One-Family Dwelling
EXISTING Two-Family Dwelling

Fields marked with an asterisk * are required. Incomplete, inaccurate, illegible forms may be returned to the submitter.	* TODAY'S DATE

PROJECT INFORMATION		
*Project Location (Number and name of street)		*Project County
*Project City **OR** Township **(Enter City if within city limits – Enter Township if outside city limits – DO NOT ENTER BOTH)**		*Project Zip
*Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information)		

Job Reference:	*Rough-in Required Yes No	Special Access Instructions

Directions to the project site

* Owner Name	* Owner Phone	Owner Cell	Owner E-mail
*Owner Address		*Owner City	*Owner State	*Owner Zip

License Type (check one): Electrical Contractor (EA) Class B Contractor (EB)	*Contractor License Number
*Contractor Name	*Contractor Contact Person

*Contractor Address	*Contractor City	*Contractor State	*Contractor Zip

*Contractor Phone	*Contractor Email	Electrical Utility Company
*Site Contact Name	Site Contact Company (if different than Contractor)	*Site Contact Phone

Alternate Contact Company	Alternate Contact Name	Alternate Phone	Alternate Contact Email

FEES – EXISTING ELECTRICAL SERVICE / ONE- and TWO-FAMILY DWELLINGS	
GRAND TOTAL of inspection fees, permit fee, and surcharge (Line 17 of Inspection Fee Worksheet – see page 2)	

Mail form and check (GRAND TOTAL) to:
MN DLI, CCLD Permitting Unit, 443 Lafayette Rd. No., St. Paul, MN 55155
A service charge of $30 will be added for all dishonored checks.

Contractor Inspection Fee Worksheet for Existing One- and Two-Family Dwellings

The minimum fee for each separate inspection is $55. The fees below represent our best estimate of the minimum fees required based on the information you provide and the most common fees charged. These calculated fees may not accurately represent all the required inspection fees. Any fee discrepancies will be reviewed by the inspector, and you will be billed for the difference. Fees are determined by [Minnesota Statute 326B.37](#).

Line #	Item Description	Quantity	Fee	Total
1	Number of inspection trip(s)		$ 55/inspection trip	

The inspection fees are determined by the number of inspections in line 1 above OR by lines 2 through 10 below

	Services, Generators, other Power Sources, and feeder or branch circuits to separate structures.			
2	0 to 400 Amps Power Source		$ 35/source	
3	401 - 800 Amps Power Source		$ 60/source	
4	Over 800 Amps Power Source		$ 100/source	
	Circuits and/or feeders within or on the structures			
5	Existing One- or Two-Family Dwelling (less than 15 or more than 30 feeders or circuits are installed or extended per unit)		$12/feeder or circuit	
6	Existing One- or Two-Family Dwelling (15 or 30 feeders or circuits are installed or extended per unit)		$165/dwelling unit	
7	Reconnected Existing Circuit or Feeder (for panelboard replacements)		$2/feeder or circuit	
	Miscellaneous Inspection Fees			
8	Separate bonding inspection		$ 55/inspection	
9	Inspection of concrete-encased grounding electrode		$ 55/inspection	
10	Technology circuits & circuits less than 50 volts		75¢/device or apparatus	
11	**ADD lines 2 THRU 10 above and enter the subtotal.**			
	Minimum Fee Required			
12	**Please enter the largest amount from line 1 OR 11 above.**			
13	**The Minimum fee** for one inspection is $55. Multiply $55 by the number of inspections needed.			
	Calculate Fees Below			
14	**Please enter the largest amount from line 12 or 13**			
15	Required permit fee			$25.00
16	Required permit surcharge			$1.00
17	**GRAND TOTAL is the fee calculated by adding lines 14 thru 16.** **Enter Inspection Fee total here and on Page 1 – GRAND TOTAL amount.**			