

For Office Use Only		
Amount of Check:	Check Number:	Permit Number: <b>ELE</b>

Minnesota Department of Labor and Industry  
Construction Codes and Licensing Division  
Electrical / Permitting Unit  
443 Lafayette Road North, St. Paul, MN 55155  
Phone: (651) 284-5026  
[www.dli.mn.gov](http://www.dli.mn.gov)

# REQUEST FOR ELECTRICAL PERMIT

## CONTRACTOR (Choose only one):

**NEW One-Family Dwelling**  
**NEW Two-Family Dwelling**

<b>Fields marked with an asterisk * are required. Incomplete, inaccurate, illegible forms may be returned to the submitter.</b>				* TODAY'S DATE	
<b>PROJECT INFORMATION</b>					
*Project Location (Number and name of street)				*Project County	
*Project City <b>OR</b> Township (Enter City if within city limits – Enter Township if outside city limits – <b>DO NOT ENTER BOTH</b> )				*Project Zip	
*Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information)					
Job Reference:		Special Access Instructions			
Directions to the project site					
* Owner Name		* Owner Phone		Owner Cell	
				Owner E-mail	
*Owner Address			*Owner City		*Owner State
					*Owner Zip
License-Type (check one)			Electrical Contractor (EA)		Class B Contractor (EB)
					*Contractor License Number
*Contractor Name				*Contractor Contact Person	
*Contractor Address			*Contractor City		*Contractor State
					*Contractor Zip
*Contractor Phone		*Contractor Email		Electrical Utility Company	
*Site Contact Name		Site Contact Company (if different than Contractor)			*Site Contact Phone
Alternate Contact Company		Alternate Contact Name		Alternate Phone	
				Alternate Contact Email	
<b>FEES – NEW ELECTRICAL SERVICE / ONE- and TWO-FAMILY DWELLINGS</b>					
<b>GRAND TOTAL of fees and surcharge</b> (Line 18 of Inspection Fee Worksheet – see page 2)					
Mail form and check (GRAND TOTAL) to: <b>MN DLI, CCLD Permitting Unit, 443 Lafayette Rd. No., St. Paul, MN 55155</b> A service charge of \$30 will be added for all dishonored checks.					

## Contractor Inspection Fee Worksheet for New One- and Two-Family Dwellings

The minimum fee for each separate inspection is \$55. The fees below represent our best estimate of the minimum fees required based on the information you provide and the most common fees charged. These calculated fees may not accurately represent all the required inspection fees. Any fee discrepancies will be reviewed by the inspector, and you will be billed for the difference. Fees are determined by [Minnesota Statute 326B.37](#).

Line #	Item Description	Quantity	Fee	Total***
1	Number of inspection trip(s)		\$ 55/inspection trip	

The inspection fees are determined by the number of inspections in line 1 above **OR** by lines 2 through 11 below

Services, Generators, other Power Sources, and feeder or branch circuits to separate structures.				
2	0 to 400 Amps Power Source		\$ 35/source	
3	401 - 800 Amps Power Source		\$ 60/source	
4	Over 800 Amps Power Source		\$ 100/source	
Circuits and/or feeders within or on the structures				
5	New Dwelling Unit 1 (up to 30 circuits and/or feeders per unit)		\$ 165/dwelling unit	
6	New Dwelling Unit 2 (up to 30 circuits and/or feeders per unit)		\$ 165/dwelling unit	
7	New Dwelling Unit 1 (additional circuits and/or feeders over 30 per unit)		\$ 12/feeder or circuit	
8	New Dwelling Unit 2 (additional circuits and/or feeders over 30 per unit)		\$ 12/feeder or circuit	
Miscellaneous Inspection Fees				
9	Separate bonding inspection		\$ 35/inspection	
10	Inspection of concrete-encased grounding electrode		\$ 55/inspection	
11	Technology circuits & circuits less than 50 volts		75¢/device or apparatus	
<b>12</b>	<b>ADD lines 2 THRU 11 above and enter the subtotal</b>			
Minimum Fee Required				
13	<b>Please enter the largest amount from line 1 OR 12 above</b>			
14	<b>The Minimum fee</b> for a new one-family dwelling is <b>\$200</b> , and a two-family dwelling is <b>\$400</b> (for each separate dwelling unit, this includes the service up to 400 A, up to 30 circuits, and a maximum of 4 inspections)			Enter \$200 or \$400
Calculate Fees Below				
15	<b>Please enter the largest amount from line 13 or 14</b>			
16	Required permit fee			\$25.00
17	Required permit surcharge			\$1.00
18	<b>GRAND TOTAL is the fee calculated by adding lines 15 thru 17.</b> <b>Enter Inspection Fee total here and on Page 1 – GRAND TOTAL amount.</b>			