

# Apprenticeship Preparation Programs for Individuals with Disabilities Grant

## Frequently asked questions (FAQs)

Updated Feb. 3, 2026

### What is the goal of this grant program?

This grant is intended to help apprenticeship preparation programs expand the services they offer to individuals with disabilities to successfully complete an apprenticeship preparation program and enroll in a registered apprenticeship program.

This grant is fully funded through a \$4.7 million State Apprenticeship Expansion Formula Grant (Award # 24A60AP000057) that DLI received from the U.S. Department of Labor/Employment and Training Administration. All grant awardees will need to comply with the requirements in [2 CFR 200](#) and [2 CFR 2900](#) . including but not limited to the provisions required by [eCFR :: Appendix II to Part 200, Title 2 -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#).

### What is a registered apprenticeship program (RAP)?

Registered apprenticeship is a successful and innovative employee training model that can be designed to meet employers' needs to recruit, train, and retain talent. From day one, an apprentice earns, learns, and works for their employers as they receive structured on-the-job learning (OJL) and related classroom instruction (RI). RAPs help businesses develop highly skilled and motivated employees, reduce turnover rates, increase worker productivity, and lower the cost of recruitment.

### How is registered apprenticeship different from other types of work-based training models?

There are several factors that differentiate registered apprenticeship from other training models.

- Registered apprentices earn wages from their employer while training;
- RAPs provide both on-the-job learning and accompanying related classroom training;
- OJL learning is conducted on an actual job site under the watchful eye of a mentor; and
- The completed training results in an industry-recognized and portable credential; and
- The Minnesota Department of Labor and Industry administers a formal registration process and completes annual program reviews to ensure programs meet state and federal apprenticeship requirements.

## **Who can apply for the Apprenticeship Preparation Programs for Individuals with Disabilities Grant funding?**

Any organization that offers an apprenticeship preparation program that provides services to Minnesota residents. The organization may be a for profit, nonprofit or public organization.

## **What is the period of performance?**

The period of performance is expected to be April 2026, or the date the contract is fully executed until June 30, 2027.

## **What's the process for getting grant funding?**

Applications are accepted beginning Jan. 12, 2026, and will continue to be accepted until Feb. 23, 2026. Eligible applications will be reviewed March 6, 2026. After the review, awards will be determined by DLI's commissioner, then applicants will be notified if they were or were not awarded grant funding.

Prior to a contract, the grant awardee will need to register in Minnesota's SWIFT system for accounting purposes. That can be done even before grant awards are made. [You can find information on the SWIFT website](#). And here is a [link to the SWIFT help desk](#) if you have additional questions.

Prior to any grant funding, a fully executed contract must be signed.

## **Open licensing requirements**

Any new course planning and curriculum developed with grant funds needs to be broadly shared. See below for Creative Commons Attribution 4.0 definition:

"Intellectual property developed under this contract must be licensed under a Creative Commons Attribution 4.0 (CC BY 4.0) license, which allows subsequent users to copy, distribute, transmit, and adapt the copyrighted work and requires such users to attribute the work."

## **How can we register for the RFP webinar? Will the webinar be recorded?**

The link for the RFP webinar is [posted on the grant website](#). Webinar dates and time are noted below, click the above link to register.

Tuesday, Jan. 20, 2026, 2 p.m., CDT

A recording will be posted on the website.

## **What is the Unique Entity Identifier (UEI) number?**

All organizations applying for federal funding must have a Unique Entity Identifier (UEI). A UEI is a unique twelve-character ID number that is used to track how the federal grant is allocated. [Register for or verify a UEI number](#). As a sub-awardee on this grant you only need to get a UEI and not register in SAM.gov (no entity registration required). The information required for getting a UEI ID without registration is minimal, see [GSAFSD Tier 0 Knowledge Base - What's the difference between only getting a Unique Entity ID \(UEI\) and registering your entity?](#).

## **What is Apprenticeship Minnesota?**

Apprenticeship Minnesota at DLI helps employers develop and register apprenticeship programs (RAPs) and promote workforce diversity through outreach and education. Employers design their own RAP that provides apprentices with specific skills, training and job-related instruction tailored to the company's needs.

## **Will co-enrollment in LEAP and IWD be allowable if participants meet eligibility under both funding streams?**

Yes. The grantee would need to be able to track expenses against each grant separately and demonstrate expenditures expanded services. It is the responsibility of grantees to assure that the same services are not also being paid through other funding sources.

**The list of eligible activities on page 8 of the RFP includes “creation of marketing and outreach materials”. The only cost category definition that (indirectly) references marketing/outreach is the Contractual line. If a grantee plans to create these materials in-house, would it be appropriate to include those costs (e.g., flyer production/printing) under “Supplies and Materials,” or is there a different line under which we should list those?**

Supplies and materials would be appropriate.

*For help with questions contact Des Culpitt at [des.culpitt@state.mn.us](mailto:des.culpitt@state.mn.us).*