

Agenda: Medical Services Review Board

Date: Oct. 12, 2023

Time: 4 to 6 p.m.

Location: In person and via Webex

To join the meeting

Panelist (panel member, alternates and speakers)

Registration is not required; remote members join from your panelist invitation. To ensure your ability to connect, attempt to login at least five minutes before the start of the meeting. If you are unable to connect, email the host, Carey Wagner, at carey.wagner@state.mn.us.

Attendees (interested parties)

To participate in person:

- join the meeting at the Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN ([get directions and parking information](#)).

To participate by computing device:

- click <https://minnesota.webex.com/minnesota/j.php?MTID=md20026016a2bf767a3e632209896c8c3>, enter webinar number **2487 182 3362** and webinar password **1234**.

To participate by phone:

- dial 855-282-6330, enter access code **2487 182 3362** and webinar password **1234**.

About remote meetings

- Everyone can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed are posted on the board's webpage at dli.mn.gov/about-department/boards-and-councils/medical-services-review-board.

Remote participant and chat functions – raise your hand before speaking

- To be allowed to speak, click on “Participants” and “Chat” at the bottom right of your screen. Panels will open on the right side of your screen.

- Click the hand icon above the “Chat” section to signal you would like to speak; click it again to remove the signal.

Remote DLI staff members, board members and presenters (panelists)

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note the use of headphones may impact your microphone.

Remote members of the public (attendees)

- All are able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute microphones.
- Only the host can receive chat messages. For technical assistance, send the host a chat or email message. Contact Carey Wagner at carey.wagner@state.mn.us.

Open forum or public input requested remotely

- To participate, click on the hand icon or press *3 (for phone access) to indicate you would like to speak or send a chat or email message to the host.
- If the host calls on you, unmute yourself when it is your turn to speak.
- Keep your comments to five minutes or fewer, mute yourself and click the hand icon to turn it off.

Call to order: Chair Dr. Elizabeth Alm

- Roll call by Lisa Wichterman
- Approval of Oct. 12, 2023 agenda
- Approval of July 20, 2023 minutes

Election of officers: Chair Dr. Elizabeth Alm

- Chair
- Vice chair

DLI announcements and updates: Compliance, Records and Training Director Chris Leifeld

- Department of Labor and Industry medical consultant position
- Post-traumatic stress disorder study

Medical records: Lisa Wichterman

- New statute about the payment of medical records, Minnesota Statute § 176.135, subdivision 7

Adjournment: Alm and board

- Next meeting: January 2024