

Agenda: NHWSB Certification/Training Workgroup

Date: Monday, Oct. 21, 2024

Time: 11 a.m. to noon

Location: Hybrid – Washington Room, Department of Labor and Industry, and online via Webex

Join the meeting

- In person: Come to the Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN.
- Via Webex: **Attendees and members of the public**, click minnesota.webex.com/minnesota/j.php?MTID=mc09fc645a1ef8db492b2839f986a2e7e, enter webinar access code **2482 729 7068** and enter webinar password **456123**. **Board members and speakers**, use the link provided in your meeting invitation.
- By telephone: Call 415-655-0003 or 855-282-6330, enter webinar access code **2482 729 7068** and enter webinar password **456123**.

Call to order

1. **Roll call by secretary**
2. **Announcements and introductions**
 - Everyone present, both in person and remotely, can hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
 - All handouts discussed and Webex instructions are posted on the board's webpage.
3. **Approval of meeting agenda**
4. **Approval of previous meeting minutes**
5. **Board updates and regular business**
 - Next steps on curriculum
 - Next steps on preparing for certification of worker organizations
 - Timeline and updated application memo
 - Discussion questions:
 - 2.d. Look for public information confirming their evidence of work engaging with and/or advocating for nursing home workers
 - What does the evidence look like? Are we looking for a time frame? Number?
 - 3.a. Does their plan to staff the trainings seem to reasonably match with what they say their capacity is?
 - What is the definition of reasonably?
 - 6.c. Do they have a reasonable plan for making their trainings interactive with a minimum of one visual or digital material (such as a handout, presentation or poster) and one participatory period (such as a question-and-answer period or a breakout session)?
 - What does a reasonable plan look like?
6. **New business**

7. Next meeting

Adjournment

Green meeting practices

The state of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. The Department of Labor and Industry (DLI) is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.