

Meeting minutes: NHWSB Data Workgroup

Date: Jan. 9, 2024, at 11 a.m.

Minutes prepared by: Linnea Becerra

Location: Hybrid – Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN and Webex

Members present

- Kim Brenne
- Michele Fredrickson (remotely)
- Paula Rocheleau (remotely)

- Leah Solo
- Carey Wagner

Visitors present

- Todd Bergstrom (remotely)
- Rick Varco
- Jeff Bostic
- Brian Elliot

DLI staff members present

- Linnea Becerra

Agenda items

1. **Call to order** – the meeting was called to order at 11:07 a.m. Roll call was taken noting a quorum.
2. **Approval of agenda** – a motion to approve the agenda as presented and the approval of the Dec. 8, 2023, meeting minutes as drafted was made by Kim Brenne and seconded by Paula Rocheleau. A roll call vote was taken and the motion carried.
3. **Board updates and regular business** –
 - Brenne presented an updated data analysis tool from the Department of Human Services (DHS). She asked for feedback regarding the tool and explained that if the hourly rate at the top were changed, the data in the entire spreadsheet would also change once it was fixed and connected with more data.
 - Brenne inquired about adding additional job categories. The workgroup did not recommend additional job categories.
 - The group looked at the cost-of-living tool from the Department of Employment and Economic Development (DEED).
4. **Next steps** – a decision was made to include private pay and Medicare/Medicaid columns, as well as one for resident days.
5. **Next meeting** – the next meeting is Jan. 31, 2024, at 9 a.m.

Adjournment

A motion was made by Rocheleau to adjourn the meeting and was seconded by Michele Fredrickson. A roll call vote was taken and the motion carried. The meeting was adjourned at 12:31 p.m.