

## Minutes: NHWSB Public Hearing Workgroup

Date: Monday, March 24, 2025

Minutes prepared by: Linnea Becerra

Location: Hybrid – Washington Room at the Department of Labor and Industry and via Webex

### Attendance

#### Members present

Michelle Armstrong

Maria King (remotely)

#### Visitors present

Jeff Bostic (remotely)

Todd Bergstrom (remotely)

#### DLI staff members present

Linnea Becerra

Paul Enger

Ken McGurran (remotely)

Leah Solo

### Agenda items

1. **Call to order** – the meeting was called to order by Executive Director Leah Solo at 9:04 a.m. Roll call was taken. A quorum was declared.
2. **Approval of agenda** – a motion to approve the agenda as presented was made by Michelle Armstrong and seconded by Maria King. A roll call vote was taken and the motion passed unanimously.
3. **Approval of drafted meeting minutes** – a motion to approve the Dec. 12, 2024, drafted meeting minutes as presented was made by Armstrong and seconded by King. A roll call vote was taken and the motion passed unanimously.
4. **Board updates** –
  - Solo walked through the memo for the Public Hearing Workgroup. She reminded the workgroup there was discussion at the March 13, 2025, board meeting about engaging with the public about rules that are currently in effect and coming rule creation.
  - Solo reviewed the statutes that govern what the board must do to engage with the public in Minnesota Statutes 181.213, subdivision 2.
  - Solo recapped the public engagement the board did in 2024, including public forums, questionnaires and tours. She talked about the feedback the board has received about engaging with the public.
  - The workgroup discussed ideas for keeping the public informed and engaged with the board. Armstrong talked about the Nursing Home Workforce Standards Board webpage being a good resource for employees and employers. Keeping the webpage updated and keeping engagement through the union networks. King raised a question about the clarity of the webpage and how to

more clearly describe the duties of the board, for example expedited rulemaking. Paul Enger suggested asking the Communications unit about the traffic on the site, including where people are clicking. Staff members can also work on cleaning up the amount of materials on the page. There was discussion about the purpose of another hybrid forum now and it was clarified the group should present what it does and how it runs with the public. Solo suggested the group wait for session to end, though there may be a benefit to holding one now. The board has not sent out an email message recently, so doing one of those might be beneficial. King asked who receives the email messages and Solo said the email list is one of voluntary sign ups, but there are additional email lists for rulemaking. The email message could solicit information about how people want to engage with the board.

- It was agreed to think about possible public engagement ideas and meet again after the next full board meeting.

**5. New business –**

**6. Next meeting –**

## **Adjournment**

A motion was made by Armstrong to adjourn the meeting at 9:37 a.m. and seconded by King. A roll call vote was taken and the motion passed unanimously.