

Meeting minutes: NHWSB Public Hearing Workgroup

Date: Thursday, July 18, 2024

Minutes prepared by: Linnea Becerra

Location: In person in the Washington Room, Department of Labor and Industry, and via Webex

Attendees

Members present

- Michelle Armstrong
- Maria King
- Mary Swanson

Visitors present

- Jeff Bostic
- Todd Bergstrom

DLI staff members present

- Ali Afsharjavan (remotely)
- Linnea Becerra
- Paul Enger
- Leah Solo

Agenda items

1. **Call to order** – the meeting was called to order at 1:35 p.m. by Executive Director Leah Solo. A roll call was taken. A quorum was declared.
2. **Approval of agenda** – a motion to approve the agenda as presented was made by Maria King and seconded by Mary Swanson. A roll call vote was taken and the motion passed unanimously.
3. **Approval of drafted meeting minutes** – a motion to approve the June 10, 2024, drafted meeting minutes as presented was made by King and seconded by Swanson. A roll call vote was taken and the motion passed unanimously.
4. **Board updates** –
 - Executive Director Solo presented about items for possible inclusion in the agenda for the public hearing and asked for feedback. The group discussed items, such as providing materials, introductions, community expectations, etc. The group recommended the meeting be recorded and a transcript be available for public viewing. The group discussed in-person logistics, such as access to the building, security, members present, and food and beverages.

- The workgroup directed Executive Director Solo to put together a memo about the public hearing, reflecting the discussion, and share it with them before the next board meeting, where it would be shared with the full board.

5. **New business** –

6. **Next meeting** – the next meeting is at 10 a.m., Thursday, Sept. 12, 2024, in the Minnesota Room.

Adjournment

A motion was made by Swanson to adjourn the meeting at 2:20 p.m. and was seconded by Armstrong. A roll call vote was taken and the motion passed unanimously.