

Meeting minutes: NHWSB Public Hearing Workgroup

Date: Monday, Oct. 2, 2023

Minutes prepared by: Carey Wagner

Location: Hybrid – Webex and in person in the Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN

Members present

Maria King (remote)

Mary Swanson (remote)

Michelle Armstrong

Visitors present

Brian Elliot

Erin Huppert

Rick Varco

Todd Bergstrom

DLI staff members present

Ali Afsharjavan

Carey Wagner

Leah Solo

Agenda items

1. **Call to order** – meeting was called to order by Leah Solo at 2:06 p.m.
2. **Introductions** – members of the board, staff members and visitors introduced themselves. A roll call attendance was taken and a quorum was met. A motion made to move the three audience members (Todd Bergstrom, Brian Elliott and Erin Huppert) to the table was made by Michelle Armstrong and seconded by Mary Swanson. A roll call vote was taken and the motion carried.
3. **Approval of agenda** – a motion to approve the agenda as presented was made by Armstrong and seconded by Maria King. A roll call vote was taken and the motion carried.
4. **Review purpose and roles** – Solo reviewed the memo, Strategies for Successful Workgroup.
5. **Discussion** – the relevant legal language and a summary of the statute was reviewed. There was discussion about the definitions of hearings and investigations, investigation of market conditions and curriculum.
6. **Next steps and assignments** – Solo will draft procedures about the open forum at full board meetings and create a plan for public engagement.
7. **Meeting schedule** – the next meeting is Wednesday, Oct. 11, 2023, at 3:30 p.m.

Adjournment

A motion was made by Armstrong to adjourn the meeting and it was seconded by Swanson. A roll call vote was taken and the motion carried. The meeting was adjourned at 3:12 p.m.