

Meeting minutes: NHWSB Waivers and Variances Workgroup

Date: Monday, July 15, 2024

Minutes prepared by: Linnea Becerra

Location: Washington Room (DLI) and online via Webex

Members present

Kim Brenne
Jamie Gulley
Maria King
Katie Lundmark

Visitors present

Jeff Bostic
Todd Bergstrom

DLI staff members present

Ali Afsharjavan
Linnea Becerra
Paul Enger
Leah Solo

Agenda items

- 1. Call to order** – the meeting was called to order by Executive Director Lean Solo at 11:07 a.m. A roll call was taken. A quorum was declared.
- 2. Approval of agenda** – a motion to approve the agenda as presented was made by Jamie Gulley and seconded by Maria King. A roll call vote was taken and the motion passed unanimously.
- 3. Approval of drafted meeting minutes** – this is the first meeting of its kind, so no previous minutes need to be approved.
- 4. Board updates** –
 - Executive Director Solo reviewed documents that can be used to guide this group’s work, such as the: Feb. 27, 2024, memo “Background on waivers and variances,” which explains the statute and the language used within it; the “Resources for waivers and variances memo”; and the Minnesota Financially Distressed Nursing Facility Loan Program. Director Solo highlighted these documents and prompted the group to think about how this works, as far as the criteria and the process.
 - Kim Brenne went through a list of some possible requests or requirements from nursing homes to aid in the determination of a waiver or variance.

- The group discussed starting with a smaller list and then following up with some of the other information, though this can take longer because you need to allow the provider time to come up with the additional documentation.
- The group discussed automatically granting waivers and variances if the facility is already receiving support, such as CANF, or is in receivership.
- The group discussed coming items, such as: How does document data sharing between agencies work? How to evaluate the application and the selection criteria? A list of possible criteria. How does the board work through these applications?

5. New business –

- 6. Next meeting** – the next meeting is Monday, Aug. 5, 2024, at 11 a.m. in the Minnesota Room at the Department of Labor and Industry.

Adjournment

A motion was made by King to adjourn the meeting at 12:02 p.m. and was seconded by Gulley. A roll call vote was taken and the motion passed unanimously.