

Minutes: NHWSB Waivers and Variances Workgroup

Date: Monday, Aug. 5, 2024

Minutes prepared by: Linnea Becerra

Location: Hybrid – Minnesota Room at the Department of Labor and Industry and via Webex

Members present

- Kim Brenne
- Jamie Gulley (remotely)
- Maria King (remotely)
- Katie Lundmark (remotely)

Visitors present

- Todd Bergstrom
- Brian Elliott
- Erin Huppert (remotely)

DLI staff members present

- Linnea Becerra
- Paul Enger
- Leah Solo

Agenda items

1. **Call to order** – the meeting was called to order by Executive Director Leah Solo at 11:06 a.m. Roll call was taken. A quorum was declared.
2. **Approval of agenda** – a motion to approve the agenda as presented was made by Jamie Gulley and seconded by Kim Brenne. A roll call vote was taken and the motion passed unanimously.
3. **Approval of drafted meeting minutes** – a motion to approve the July 15, 2024, drafted meeting minutes as presented was made by Gulley and seconded by Brenne. A roll call vote was taken and the motion passed unanimously.
4. **Board updates** –
 - Executive Director Solo presented about the “Waiver and Variance Criteria and Process Possibilities,” August 2024 memo, discussing the possible application elements, as well as the process for application review. The group discussed at length the necessary information the board would request and some important determinations.
 - Discussion about the timeline included the importance of the Nov. 15 rate changes and potential need for pre-and post-Nov. 15 plans.

- Katie Lundmark and advocates agreed to bring forward a list of things that would determine whether a facility needed a waiver.

5. New business

- 6. Next meeting** – the next meeting is Sept. 11, 2024, at 10 a.m.

Adjournment

A motion was made by Lundmark to adjourn the meeting at 12:13 p.m. and it was seconded by Maria King. A roll call vote was taken and the motion passed unanimously.