

## Agenda: Occupational Safety and Health Review Board

Date: Dec. 3, 2021

Time: 10 a.m.

Location: [Via Webex](#)

**Panelists (board members):** Registration is not required; join from your panelist invitation. To ensure your ability to connect, attempt to login at least five minutes before the start of the meeting. If you are unable to connect, contact Elizabeth Cole at [elizabeth.cole@state.mn.us](mailto:elizabeth.cole@state.mn.us) or 651-284-5235.

**Attendees:** Registration is required. To join from a computing device, register at [www.dli.mn.gov/sites/default/files/ics/OSHRB\\_1221.ics](http://www.dli.mn.gov/sites/default/files/ics/OSHRB_1221.ics) or visit the board webpage for registration, Webex attendee instructions and meeting materials at [www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board](http://www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board).

### Call to order

- Roll call by Elizabeth Cole

### Remote meeting statement

Thank you for joining this remote meeting via Webex. As the board chairperson, I have determined today's meeting is via the Webex platform due to the current status of the state of Minnesota operating due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12."

- All participants on this Webex event can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed and Webex instructions are posted on the board webpage at [www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board](http://www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board).

### Participant and chat functions – raise your hand before speaking

- Click on "Participants" and "Chat" at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon above the "Chat" section to signal you would like to speak; click it again to remove the signal.

## **DLI staff members, board members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note that the use of headphones may impact your microphone.

## **Members of the public (attendees)**

- All are able to hear everything, but can speak only if public input is requested (or during an open forum\*), at which time the host will unmute your microphone.
- Only the host can receive chat messages. For technical assistance, send the host a chat or send an email message to Elizabeth Cole at [elizabeth.cole@state.mn.us](mailto:elizabeth.cole@state.mn.us).

## **\*If there is an open forum or public input is requested**

- If you would like to speak, click on the hand icon or send a chat message to the host or an email message to Elizabeth Cole at [elizabeth.cole@state.mn.us](mailto:elizabeth.cole@state.mn.us).
- If the host calls on you, unmute yourself when it is your turn to speak.
- Keep your comments to 10 minutes or fewer, then mute yourself and click the hand icon again to turn it off.

## **Approval of the Dec. 3, 2021 agenda**

## **Approval of the March 5, 2021 meeting minutes**

## **New business**

- Petition to vacate:
  - Commissioner v. BrittneyKate Builds, LLC, OSHA investigation number
- Notice of appeal:
  - Commissioner v. Acoustics Associates, Inc., Office of Administrative Hearings docket 8-1901-36918

## **Closed session (board members only)**

## **Open meeting**

## **Adjournment**

## Public meeting notice

The Occupational Safety and Health Review Board will meet Dec. 3, 2021, at 10 a.m. via Webex. The meeting agenda is attached.

## Joining the Webex meeting

For information about how to participate by computing device (computer, tablet, etc.), visit the Occupational Safety and Health Review Board webpage at [www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board](http://www.dli.mn.gov/about-department/boards-and-councils/occupational-safety-and-health-review-board).