

# Agenda: Plumbing Board

Date: April 20, 2021

Time: 9:30 a.m.

Location: **WebEx Event**

- **Panelists (Board members/speakers):** Registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**  
Click [here](#) to Register (if joining from a computing device/WebEx Smartphone App) or visit the Department’s website for registration and attendee instructions at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
- To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter access code: **187 007 9152**

## 1. Call to Order, Chair Presiding

A. Roll call by Secretary

B. Announcements – Introductions (members and attendees)

- **Statement from the Chair and/or Attorney regarding virtual meetings:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
- Board members and attendees present on this WebEx are able to hear all discussions.
- All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
- All votes will be by roll call.

C. Journal of Votes – Per Minnesota Statutes 13D.01, Subd. 4, the vote of each member will be recorded in a journal made available to the public.

D. WebEx instructions/procedures

### **Participant and Chat functions – Raise your hand before speaking**

- Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
- The hand icon can be found just above the Chat section – click to turn on, click again to turn off (\*3 by phone).

**Board member and speakers (Panelists):**

- Able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

**Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**Open Forum or Public Input requested:**

- Click [here](#) to complete an Open Forum Request Form, or visit the Board’s webpage, if you would like to address the Board.
- Click on the hand icon to indicate you would like to speak (\*3 by phone), send a chat message to the host, or send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2. Approval of Meeting Agenda**

**3. Approval of Previous Meeting Minutes**

- A. Plumbing Board regular meeting – January 19, 2021
- B. Plumbing Board special meeting – March 25, 2021

**4. Regular Business**

- A. Approval of expense reports

**5. Committee Reports**

- A. Department updates
- B. Enforcement & Licensing update
- C. Construction Codes Advisory Council

**6. Special Business**

- A. Legislation Update
- B. [Chapter 4714 rulemaking update](#)

**7. Open Forum**

If you would like to address the board during open forum, please complete the [Open Forum Request Form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least one day prior to the start of the meeting to ensure an opportunity to speak.

**8. Correspondence**

**9. Board Discussion**

**10. Announcements**

Next regularly scheduled meetings in 2021, 9:30 a.m. Location/Virtual – TBD

- July 20, 2021 (Annual meeting – officer nominations)
- October 19, 2021

**11. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.