

# Agenda: Plumbing Board

Date: October 19, 2021

Time: 9:30 a.m.

Location: **WebEx Event**

- **Panelists (Board members/speakers):** Registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**  
Click [here](#) to Register (if joining from a computing device/WebEx Smartphone App) or visit the Department’s website for registration and attendee instructions at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
- To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter access code: **2480 452 4401**

## 1. Call to Order, Chair Presiding

- A. Roll call by Secretary
- B. Announcements – Introductions (members and attendees)
  - **New Plumbing Plan Review supervisor, CCLD – Mike Westemeier**
  - **Remote meeting statement:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
  - All votes will be by roll call.
- C. WebEx instructions/procedures
  - **Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found just above the Chat section – click to turn on, click again to turn off (\*3 by phone).
  - **Board member and speakers (Panelists):**
    - Able to mute and unmute their microphones.
    - Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.
  - **Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**Open Forum or Public Input requested:**

- Click [here](#) to complete an Open Forum Request Form, or visit the Board’s webpage, if you would like to address the Board.
- Click on the hand icon to indicate you would like to speak (\*3 by phone), send a chat message to the host, or send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2. Approval of Meeting Agenda**

**3. Approval of Previous Meeting Minutes**

- A. Plumbing Board regular meeting – July 20, 2021
- B. Plumbing Board special meeting – September 13, 2021

**4. Regular Business**

Approval of expense reports

**5. Special Business**

- A. Enforcement & Licensing update – Charlie Durenberger
- B. Department updates
- C. Chapter 4714 rulemaking update

**6. Committee Reports**

Construction Codes Advisory Council – Herman (rep) / Becker (alt) – [Sept. 23, 2021](#)

**7. Complaints and Correspondence**

**8. Open Forum**

If you would like to address the board during open forum, please complete the [Open Forum Request Form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) **at least one day prior** to the start of the meeting to ensure an opportunity to speak.

**9. Board Discussion**

**10. Announcements**

Next regularly scheduled meetings in 2022, 9:30 a.m. Location/Virtual – TBD

- January 18, 2022
- April 19, 2022
- July 19, 2022
- October 18, 2022

## 11. Adjournment

### **Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.