

Stairway chairlift inspection checklist

Minnesota Department of Labor and Industry, Elevator Safety Section 443 Lafayette Road North St. Paul, MN 55155-4341 Phone: 651-284-5071		Permit #	Submitted date		Installers license or registration #		
		Owners name			Installation company name		
		Address				City	
Media		Description		Result			Code reference
Photo	Video	ACCEPTANCE – Offline Inspection Report		Pass	Fail	NA	
		Note: Videos are limited to 15 seconds each					
X		Installers license or unlicensed registration		☐	☐	☐	MN 326B.164 Subd. 13
X		Manufacturer's data tag and capacity plate		☐	☐	☐	ASME A18.1 – 7.7.3 & 7.7.4
X		Code data tag and permit number		☐	☐	☐	ASME A18.1 - 7.11
X		Power cord from the charger to the stairway chairlift rail		☐	☐	☐	ASME A18.1 – 7.1.2
X		Power cord from the wall receptacle to charger		☐	☐	☐	ASME A18.1 – 7.1.2
X		Track or rail mounting to step		☐	☐	☐	ASME A18.1 – 7.2
	X	Footrest obstruction device, both up and down sides		☐	☐	☐	ASME A18.1 – 7.6.3
	X	Chair truck safety device, both up and down (where provided)		☐	☐	☐	ASME A18.1 – 7.6.1/7.3.5
		Verify stop switch operation if applicable		☐	☐	☐	ASME A18.1 – 10.2.2(a)(1)
		Verify seat swivel operation		☐	☐	☐	ASME A18.1 – 7.6/ 4.6
		Verify arm rest switch if applicable		☐	☐	☐	ASME A18.1 – 7.6
		Verify top and bottom slowdown and stop		☐	☐	☐	ASME A18.1 – 7.9
X		Backrest clearance to wall		☐	☐	☐	ASME A18.1 – 10.2.2(c)(12)
X		Footrest clearance to nose of steps		☐	☐	☐	ASME A18.1 – 7.6.4
		Verify operation of folding rail		☐	☐	☐	ASME A18.1 – 10.2.2(c)(16)
	X	Passenger riding chair up to top or down to bottom slowdown and stop		☐	☐	☐	ASME A18.1 – 7.9
		Verify proper operation of operating devices at all stations		☐	☐	☐	ASME A18.1 – 7.10.1
X		Completed offline inspection report form with name and signature		☐	☐	☐	
Licensed or registered unlicensed installers shall not leave any elevator in service if an unsafe condition exists because of these or any other tests. This is a Stairway Chairlift Inspection Checklist is to be used only for residential installations. It is to be completed along with the indicated videos and pictures. Also complete the checkbox indicating pass, fail or not applicable for each item. Print name and sign form below. Verify the clarity of the pictures and videos before uploading. Upload using the VuSpex Go app.							
Installers name (Print)		Signature					Date