

# Initial Inspection Protocols and Statutory Obligations

## Initial Electrical Inspection

### Prior to Inspection

- Submit an online permit application **at least 14 days before the first setup or event**. Requests made fewer than 14 days prior may incur additional fees.
- Notify DLI in writing of any subsequent events not listed on the Transitory Operation Event Schedule at least **48 hours in advance**. Failure to provide timely notice may result in a \$100 charge in addition to all inspection fees.
- Cancel scheduled events at least **48 hours in advance** to avoid forfeiture of fees.
- To change the day or time **before** the requested date, email [dli.electricity@state.mn.us](mailto:dli.electricity@state.mn.us).
- To change the day or time **on** the requested date, contact the district supervisor or inspector immediately. [Electrical Supervisor and Inspector Directories](#)

### On-Site Inspection Requirements

Be ready at the scheduled date and time. Complete the following before the inspection begins:

- Place power distribution cabinets and route distribution cords to ride and concession locations.
- Install generator grounding electrodes and complete grounding electrode terminations.
- Ensure all rides, ticket booths, concession trailers, and games are fully erected and accessible to inspectors.

Have the following people available during inspection:

- A representative for assistance and ride testing.
- A licensed electrical contractor for necessary corrections.

## **Minn. Stat. § 184B, Amusement Rides Highlights**

For full text: [Minn. Stat. § 184B](#)

### **Certificate of Insurance - Minn. Stat. § 184B.02**

You must submit a Certificate of Liability Insurance from your insurance company stating that an insurance policy “with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, insuring all owners against liability for injury to a rider in connection with the amusement ride.”

“If the amusement ride is not operated on a continual year-round basis, an owner....must file the insurance certificate with the commissioner not later than 30 days before the first operation of the amusement ride in Minnesota in any calendar year.”

### **Inspection - Minn. Stat. § 184B.03**

#### **Annual Inspection**

“An amusement ride must be inspected at least once annually by a certified amusement ride inspector.” Minn. Stat. § 184B.03, subd. 1(a)

“Amusement rides that are not operated in Minnesota on a continual year-round basis must be inspected in the same calendar year and prior to July 1, or the first operation in Minnesota, whichever is later.” Minn. Stat. § 184B.03, subd. 1(b)

#### **Affidavit of Amusement Ride Inspection**

Must be filed “not later than ten days after the completion of each inspection, required by this section, that the amusement ride passes.” Minn. Stat. § 184B.03, subd. 1(h)

#### **Daily Inspection Log**

“An owner of the amusement ride..... shall maintain the record of daily inspections for a period of not less than three years, and shall make the record of daily inspections available to the commissioner upon request.” Minn. Stat. § 184B.03, subd. 2

### **First-Aid Incident Report Log - Minn. Stat. § 184B.045**

“An owner..... shall maintain a first-aid incident report log for all rider injuries or illnesses resulting from the operation of an amusement ride, other than minor injuries or illnesses.” Minn. Stat. § 184B.045 (a)